

Dr Ambedkar Government Arts College

Vyasarpadi, Chennai – 39

INTERNAL QUALITY ASSURANCE CELL

MEETING WITH IQAC COMMITTEE MEMBERS

Meeting Date 13-10-2023

The meeting is about to discuss the preparation of AQAR. The Head and the department coordinator are attended the meeting. And the IQAC coordinator explained how to prepare the documents for the AQAR 21-22.

Dr. Ambedkar Govt. Arts College, Vyasarpadi, Chennai
Internal Quality Assurance Cell
Preliminary Meeting – AQAR 2021-22 Preparation

Venue : PG Computer Lab Date: 13-10-2022 Time : 12 Noon

Sl.No	Name	Designation	Department	Signature
25	Dr. A. VIJAYAKANTH	Asst. Prof.	Economics.	[Signature]
26	M. SATHYANMURTHY	Asst. Professor	STATISTICS	[Signature]
27	A. J. [Signature]	A. [Signature]	[Signature]	[Signature]
28	Dr. S. Saravanan	Asst. Prof.	Commerce.	[Signature]
29	Dr. G. Ramesh	Asst. Prof.	Chemistry	[Signature]
30	Dr. H. Sai Geetha.	Asst. Prof.	Psychology.	[Signature]
31	Mrs. Grandini Jayalini	GA.	Psychology.	[Signature]
32	S. Sakthi Devi	GA	MSW	[Signature]
33	Dr. G. Jeeba kumar	Assistant Prof	Vis. care	[Signature]
34	Dr. M. Karalchimmu	Asst. Prof.	physics	[Signature]

ACTION TAKEN REPORT

- The AQAR documents are submitted by the department coordinators and AQAR is accepted without any corrections.

IQAC

**Dr.AMBEDKAR GOVERNMENT ARTS COLLEGE (AUTONOMOUS)
VYASARPADI, CHENNAI – 39**

MINUTES OF THE NAAC PREPARATIVE MEETING

College National Accreditation and Assessment Committee Meeting was held on 11th January 2023 at 11 am in PG Computer Lab of Computer Science. Heads and IQAC Coordinators from 17 Departments, Physical Director, Librarian Incharge along with Principal Incharge Dr.P.Srinivasan, IQAC Coordinator Dr..A. Murugan, NAAC Coordinator Dr.G.Ramesh and Office Staff attended the Meeting.

The meeting started with the welcome address by Dr.A.Murugan, IQAC Coordinator. He started the address by sharing the information of Rasipuram Government Arts College and how they have gradually progressed into A Grade as an example. He also shared the challenges faced in formatting the data as whole and importance of taking Geo Tagged Photos as a major requirement. He made the suggestion to have GPS Mapping camera in any one or two student's mobile phone and regular feedback system should be made mandatory as he welcomed the members to the meeting.

Dr.P. Srinivasan, Principal Incharge gave the presidential address on the importance of the NAAC Visit nearing in the month of March 2023. He requested everyone to submit the data in the said format on time and to render the fullest cooperation as a team. He conveyed his best wishes to get A Grade in the NAAC 2023.

Dr G. Ramesh, NAAC Coordinator addressed the meeting and he insisted the importance of the data or the information shared by the departments to the IQAC. The team spirit and the team work should be maintained in order to accomplish the A Grade for our institution. Dr.Ambedkar College is known for its "We feeling and Bonding" among the staff. He shared the procedure of NAAC Visit 2023 from the registration processes till the peer team visit including the fee structure, previous NAAC Visit status, action plan for NAAC 2023, Criteria and key indicators to be focused in SSR Report, Quantitative and Qualitative criteria and its weightage, Revised calculation method of NAAC, Suggestions and recommendations of previous peer team visit and motivational video on Team work through Power Point Presentation. (A short video was played to motivate and create a insight on the importance of Positive Team Work)

IQAC Coordinator Dr A. Murugan ended the meeting with highlighting the importance of giving data in accurate format mentioned in the AQAR Manual. Supportive documents must follow the instructions in the metrices and he thanked everyone for continuous support and attending the meeting. A total of 33 staff members attended the meeting.

ACTION TAKEN REPORT

- Departments started preparing the necessary documents and files for NAAC. Necessary steps are being taken to go for the 3rd Cycle of NAAC Accreditation. It was decided to upload the SSR during month of December 2023.