



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1.Name of the Institution

DR. AMBEDKAR GOVERNMENT ARTS  
COLLEGE

- Name of the Head of the institution DR.R.SUMATHI  
M.Sc.,M.Phil.,M.Ed.,Ph.D.
- Designation Principal
- Does the institution function from its own campus? Yes
- Phone No. of the Principal 044-25520151
- Alternate phone No. 044-29500998
- Mobile No. (Principal) 9710069808
- Registered e-mail ID (Principal) dagacvys@yahoo.co.in
- Address Erukencherry High Road,  
Vyasarpadi
- City/Town CHENNAI
- State/UT TAMILNADU
- Pin Code 600 039

##### 2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) 06/06/2007
- Type of Institution Co-education
- Location Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **Dr.(Mrs.) Anna Rangini Chellappa  
M.Sc., M.Phil. Ph.D**
- Phone No. **044-25520151**
- Mobile No: **8778648903**
- IQAC e-mail ID **dagacvys@yahoo.co.in**

**3.Website address (Web link of the AQAR  
(Previous Academic Year)**

<http://www.daga.co.in/pages/academic/2019-20%20%20IQAC%20report.pdf>

**4.Was the Academic Calendar prepared for  
that year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.daga.co.in/pages/academic/AQAR/20-21.pdf>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>B</b>	<b>2.66</b>	<b>2016</b>	<b>17/03/2016</b>	<b>16/03/2021</b>

**6.Date of Establishment of IQAC**

**05/06/2011**

**7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
<b>nil</b>	<b>nil</b>	<b>NIL</b>	<b>Nil</b>	<b>0</b>

**8.Provide details regarding the composition of the IQAC:**

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

**9.No. of IQAC meetings held during the year** TWO

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Did IQAC receive funding from any funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

The IQAC cell organized career guidance Programme for Undergraduate students on 19.6.2021 on the theme Progressing Despite the Pandemic A one day webinar was organized on 26.6.2021 for Postgraduate students on preparation for competitive exams on the theme " YOU CAN DESIGN YOUR FUTURE" An online Faculty development Programme was conducted for the faculty on 29th and 30th June 2021on the theme "TEAM - Together Each one Achieves More" Despite the pandemic the IQAC motivated all departments to organize webinars related to health, COVID 19, vaccination and on topics that would keep students updated with the recent advances , skill development and employability despite the lockdown in their subject specialization .Fifteen webinars were conducted by the various departments s and Twenty one extension outreach programmes were organized by the NSS, NCC and YRC and Social work department of the college

**12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
To conduct Career guidance programme for undergraduates and post graduates and organize faculty development programme	A webinar was conducted on zoom platform for undergraduates on 19.6.2021 for undergraduates and 26.6.2020 for post graduates Online faculty development workshop was conducted on 29th and 30th June, 2021 on zoom platform
To conduct webinars related to COVID and significance of vaccination as well as webinars related to skill development and employability by various departments and to organize outreach programmes and extension activities	Nineteen webinars addressing these issues were conducted. Fifteen outreach / extension activities were organized

**13. Was the AQAR placed before the statutory body?** Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Yes the AQAR was placed before Account General ( AG Audit )	20/01/2021

**14. Was the institutional data submitted to AISHE ?** Yes

- Year

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	DR. AMBEDKAR GOVERNMENT ARTS COLLEGE
• Name of the Head of the institution	DR.R.SUMATHI M.Sc.,M.Phil.,M.Ed.,Ph.D.
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	044-25520151
• Alternate phone No.	044-29500998
• Mobile No. (Principal)	9710069808
• Registered e-mail ID (Principal)	dagacvys@yahoo.co.in
• Address	Erukencherry High Road, Vyasarpadi
• City/Town	CHENNAI
• State/UT	TAMILNADU
• Pin Code	600 039
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	06/06/2007
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-	Dr.(Mrs.) Anna Rangini Chellappa

ordinator/Director	M.Sc., M.Phil. Ph.D				
• Phone No.	044-25520151				
• Mobile No:	8778648903				
• IQAC e-mail ID	dagacvys@yahoo.co.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://www.daga.co.in/pages/academic/2019-20%20%20IQAC%20report.pdf">http://www.daga.co.in/pages/academic/2019-20%20%20IQAC%20report.pdf</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.daga.co.in/pages/academic/AQAR/20-21.pdf">http://www.daga.co.in/pages/academic/AQAR/20-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.66	2016	17/03/2016	16/03/2021
<b>6.Date of Establishment of IQAC</b>			05/06/2011		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
nil	nil	NIL	Nil	0	
<b>8.Provide details regarding the composition of the IQAC:</b>					
• Upload the latest notification regarding the composition of the IQAC by the HEI	<a href="#">View File</a>				
<b>9.No. of IQAC meetings held during the year</b>	TWO				
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes				

<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Did IQAC receive funding from any funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>The IQAC cell organized career guidance Programme for Undergraduate students on 19.6.2021 on the theme Progressing Despite the Pandemic A one day webinar was organized on 26.6.2021 for Postgraduate students on preparation for competitive exams on the theme " YOU CAN DESIGN YOUR FUTURE" An online Faculty development Programme was conducted for the faculty on 29th and 30th June 2021 on the theme "TEAM - Together Each one Achieves More" Despite the pandemic the IQAC motivated all departments to organize webinars related to health, COVID 19, vaccination and on topics that would keep students updated with the recent advances , skill development and employability despite the lockdown in their subject specialization .Fifteen webinars were conducted by the various departments s and Twenty one extension outreach programmes were organized by the NSS, NCC and YRC and Social work department of the college</p>	
<b>12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>	

Plan of Action	Achievements/Outcomes
To conduct Career guidance programme for undergraduates and post graduates and organize faculty development programme	A webinar was conducted on zoom platform for undergraduates on 19.6.2021 for undergraduates and 26.6.2020 for post graduates Online faculty development workshop was conducted on 29th and 30th June, 2021 on zoom platform
To conduct webinars related to COVID and significance of vaccination as well as webinars related to skill development and employability by various departments and to organize outreach programmes and extension activities	Nineteen webinars addressing these issues were conducted. Fifteen outreach / extension activities were organized
<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
Yes the AQAR was placed before Account General ( AG Audit )	20/01/2021
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Year</li> </ul>	
Year	Date of Submission
Nil	27/02/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	



<b>17.Skill development:</b>	
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>	
<b>20.Distance education/online education:</b>	
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of programmes offered during the year:	<b>36</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Total number of students during the year:	<b>3000</b>
File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>
2.2 Number of outgoing / final year students during the year:	<b>800</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.3	<b>5486</b>

Number of students who appeared for the examinations conducted by the institution during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1	872	
Number of courses in all programmes during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
3.2	90	
Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
3.3	120	
Number of sanctioned posts for the year:		
<b>4.Institution</b>		
4.1	OC 31% BC -26.5% BCM-3.5% MBC -20% Sc 15% SCA-03% ST- 01%	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	72 classrooms 3 seminar halls	
Total number of Classrooms and Seminar halls		
4.3	115	
Total number of computers on campus for academic purposes		
4.4	4,15,000	
Total expenditure, excluding salary, during the year (INR in Lakhs):		
<b>Part B</b>		

**CURRICULAR ASPECTS****1.1 - Curriculum Design and Development**

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All the courses of Dr. Ambedkar Government Arts College is affiliated to the University of Madras. The syllabus is based on the guidelines set by the University of Madras and Tamil Nadu State Council for Higher Education. The curriculum is developed and presented to the Board of studies which comprises of the subject experts (stake holder) from other colleges, one expert from the university, one representative from nearby industry, alumni and other subject handling staff members in the individual department who after deliberations approve the syllabus of the course.

The syllabus was revised in 2019 to enhance the nature of the Course and to incept new workable solutions and has been uploaded in the website. Meticulous efforts are taken to ensure that the courses offered cater to employability, skill development and entrepreneurship. and its courses are designed and developed in accordance with the educational, social, cultural, and economic needs of this region. The programme integrates cross-cutting knowledge relevant to employability, socio economic welfare, Environment, and Ethics.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	Nil

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year**

**NIL**

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

427

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

NIL

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

36

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

All the programmes offer at least one course that integrates issues relevant to Professional Ethics or Gender or Human values or Environment and Sustainability.

All undergraduates are offered a course on Valued Based Education , Personality development and Environmental Studies. Several independent programmers offer courses that address these issues . For example the department of botany offers Bio resource Management, Ecology, Phytogeography & Biostatistics , the Department of Home Science offers a course on Food Safety and Hygiene and Human Development and Food Preservation, the Defense department offers a paper on Human rights , Department of Visual Communication offers a course on Professional Ethics, the Department of Social work offers Counseling Theory & Practice And Environment Social Work, Emotional intelligence , Psychology in effective living are courses offered by Psychology Department and the Advance Zoology an Biotechnology department offers a course on Public Health and Hygiene

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

NIL

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above**

0

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

271

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="http://www.daga.co.in/pages/academic/AQAR/Board%20of%20Studies.pdf">http://www.daga.co.in/pages/academic/AQAR/Board%20of%20Studies.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>E. Feedback not collected</b>						
<table border="1"> <thead> <tr> <th data-bbox="76 271 539 338">File Description</th> <th data-bbox="539 271 1445 338">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 338 539 450">Provide URL for stakeholders' feedback report</td> <td data-bbox="539 338 1445 450">Nil</td> </tr> <tr> <td data-bbox="76 450 539 517">Any additional information</td> <td data-bbox="539 450 1445 517">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Provide URL for stakeholders' feedback report	Nil	Any additional information	No File Uploaded	
File Description	Documents						
Provide URL for stakeholders' feedback report	Nil						
Any additional information	No File Uploaded						
<b>TEACHING-LEARNING AND EVALUATION</b>							
<b>2.1 - Student Enrollment and Profile</b>							
<b>2.1.1 - Enrolment of Students</b>							
<b>2.1.1.1 - Number of students admitted (year-wise) during the year</b>							
969							
<table border="1"> <thead> <tr> <th data-bbox="76 893 539 960">File Description</th> <th data-bbox="539 893 1445 960">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 960 539 1028">Any additional information</td> <td data-bbox="539 960 1445 1028">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1028 539 1140">Institutional data in prescribed format</td> <td data-bbox="539 1028 1445 1140"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Institutional data in prescribed format	<a href="#">View File</a>	
File Description	Documents						
Any additional information	No File Uploaded						
Institutional data in prescribed format	<a href="#">View File</a>						
<b>2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)</b>							
689							
<table border="1"> <thead> <tr> <th data-bbox="76 1317 539 1384">File Description</th> <th data-bbox="539 1317 1445 1384">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1384 539 1451">Any additional information</td> <td data-bbox="539 1384 1445 1451">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1451 539 1563">Number of seats filled against seats reserved (Data Template)</td> <td data-bbox="539 1451 1445 1563"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>	
File Description	Documents						
Any additional information	No File Uploaded						
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>						
<b>2.2 - Catering to Student Diversity</b>							
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.							
<p>The learning levels of the students is assessed though through continuous internal assessments, end-semester exam, assignments, presentation, on regular basis. The college has given clear instruction to all departments to organize special online classes during the pandemic for slow learners during week end and government holiday's .Slow learners are provided simple notes that can easily comprehend. Question bank is available and students are</p>							

asked to are write and learn the subject in the tutorial classes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	3000	120

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Several student centric practices such as as experimental learning, group discussion participative learning and problem-solving methodologies are encouraged for enhancing learning experiences. Practical component is included in all science programmes to develop the skill of students; Students are provided internship opportunities to provide them with industrial experience. Participative learning and problem solving capacities are established through projects, field-works, seminars, NSS, NCC activities. Extension activities that cater to the socio-environmental needs of the neighbourhood as well as the health needs of the people in the surrounding community are organised on a regular basis for enhancing learning experience

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning



Due to the Covid-19 pandemic, classes were held online for most part of the academic. Hence all faculty were encouraged to learn the use of ICT enabled tools. Both teachers and students used the internet and laptop for classes, for sharing study material and preparation and presentation of power point. The zoology department organized a National Faculty Enrichment Programme on Digital Technology for the Teaching of Life Sciences and Humanities" from 21st to 25th , July 2020. ICT enabled tools like laptops, headphones, , internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents are used by both teachers and students. The chemistry department organised an Online Workshop on "Health and Teaching Skill Development on 01/07/2020 and also a webinar on Recent trends in Scientific Research" on 3.8.2020 and 4.8.2020 . The YRC organised online intercollegiate competitions in which 17 colleges participated in oratorical , drawing and quiz competitions . To enhance the learning experience several other departments too conducted online webinars to ensure that students are updated about recent advances in their field of specialization.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="http://www.daga.co.in/">http://www.daga.co.in/</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

120 : 3000

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

**Describe the preparation of and adherence to the Academic Calendar**

and Teaching Plans by the institution.

The academic calendar is prepared based on the dates announced by the Director of Collegiate Education regarding Commencement of Academic year. A semester comprises of 9- working days. The dates for continuous assessment tests, model examination, dates for fees payment as well Government Holidays are clearly mentioned . Based on the academic calendar teachers are instructed to plan and prepared the teaching plan on a weekly basis . A course comprises of five units are the teaching plan provides a schedule in which the units are taught through the 90 days . IT also included the schedule for continuous assessments test

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

90 full time teachers and sanctioned post is 120

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

73

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)****1091**

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**2.5 - Evaluation Process and Reforms****2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year****22**

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year****0**

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- **Examination procedures**

- Processes/Procedures integrating IT
- Continuous Internal Assessment System

The College, is an Autonomous College under the University of Madras, and follows directives of the University evaluation. These include the system of Internal Evaluation of Papers Part-I, Part-II, Part-III, Part-IV including Soft Skill, Environmental Studies, Value Based Education. Each Theory Paper carries 25Marks for internal out of which 5 Marks are awarded for

attendance, 5 Marks for Class Tests, 5 Marks for Assignment ; 10 Marks for

Model Exam, while Practical Paper carries 40 Marks internal out of which 5 Marks

are Awarded for Attendance, 5 Marks for Practical Test I, 5 Marks for Practical

Test II, 5 Marks for Record/Observation, 20 Marks for Model Exam.

During the Lockdown for Covid-19 Pandemic, Online test and Assignments were given to the students. The schedule for Class Tests/Assignments was notified through Whatsapp group to the students in advance and uploaded on the respective theory paper through Google class room. The Principal through the Examination Committee of the College monitors the effective implementation of the schedule. Discrepancies or grievances of the students, if any were resolved by Head of the department and Nodal Officer before submission to the College Examination Committee, which is an interface between the department and Controller of Examination.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The syllabus revision took place in 2019 . In each program the objectives of each course is indicated clearly. However, syllabus revision in tune with the Blooms Taxonomy of Education Objectives with clearly defined programme outcomes , course outcomes are underway and the newly revised syllabus will be enforced with effect from June 2022.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Syllabys revision in tune with Blooms taxonmy of Educaion Objectives is underway and the revised sylbus will be enforced with effect from June 2022 after the Board of studies meeting and acadmeic council will be held on or before May 2022.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

#### 2.6.3 - Pass Percentage of students

##### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

820

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<http://daga.co.in/pages/academic/AOAR/SSS%202020-2021.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college frequently updates all information about research grants from various funding agencies .Due to the COVID pandemic lockdown all information and project proposal proforma were uploaded on the college What's app and council member what's app group as well as council meeting online mode. Repeated reminders are given to all faculty to encourage them to apply for various research grants. The institution upgrades its laboratory infrastructure and library facilities by making use of the grants provided by the Tamil Nadu Government for Arts and Science Colleges .Faculty are encouraged to participate in workshops, seminars and faculty development programme to update themselves with research technologies in their fields of specialization . The research departments of the college have departmental research council for discussion, approval and recommendation of Ph.D. and M.Phil. Research works. All Post Graduate Programmes have dissertation/project course to encourage research activities among the students.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	<a href="http://www.daga.co.in/pages/academic/AQAR/3a.pdf">http://www.daga.co.in/pages/academic/AQAR/3a.pdf</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>3.2 - Resource Mobilization for Research</b>	
<b>3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)</b>	
1,00,000	
File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.2.2 - Number of teachers having research projects during the year</b>	
1	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.daga.co.in/pages/academic/AQAR/3d.pdf">http://www.daga.co.in/pages/academic/AQAR/3d.pdf</a>
List of research projects during the year	No File Uploaded
<b>3.2.3 - Number of teachers recognised as research guides</b>	
17	
File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>
<b>3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year</b>	
1	



File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="http://www.daga.co.in/pages/academic/AQAR/3d.pdf">http://www.daga.co.in/pages/academic/AQAR/3d.pdf</a>
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Faculty are encouraged to participate in Refresher Courses, Faculty Development Programmes and other short Term Programmes to develop desirable human resources. Faculty members are encouraged to organize and participate in conferences, seminar and workshops. Faculty members are encouraged to guide both M.Phil and Ph. D research. Every year the faculty members are motivated towards paper publication and undertaking project work. The college also encourages the conduction of workshops and seminars.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

19

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

#### 3.4.1 - The Institution ensures

A. All of the above

**implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

46

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during**

<b>the year</b>	
<b>21</b>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>
<b>3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed</b>	
<b>3.4.5.1 - Total number of Citations in Scopus during the year</b>	
<b>218</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<b>No File Uploaded</b>
<b>3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University</b>	
<b>3.4.6.1 - h-index of Scopus during the year</b>	
<b>426 h index, 37 papers</b>	
File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>3.5 - Consultancy</b>	
<b>3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)</b>	
<b>NIL</b>	

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Describe the impact of extension activities in sensitising students to social issues for their holistic development within a maximum of 200 words.

The students of Social work students volunteered for covid tele counselling in greater

Chennai corporation during pandemic. They also created Awareness through street play on Plastic Awareness and Awareness through street play on Save water

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.daga.co.in/pages/academic/AQAR/3d.pdf">http://www.daga.co.in/pages/academic/AQAR/3d.pdf</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

15

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

447

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 3.7 - Collaboration

### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

47

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has adequate facilities for teaching learning in terms of classrooms, laboratories. Based on the request of the college, the need for an auditorium and examination wing was fulfilled and construction of the same is almost over, thanks to the funds allotted through RUSA. Further the allotment of three new classrooms for the newly initiated B. A programme's by the Tamil Nadu Government has paved the way to ease the infrastructure lacuna.

Each department has an adequate number of LCD projectors. The internet connection and number of computers however is inadequate, the need being greatly felt due to the online mode of communication imposed by the pandemic lockdown. The centralized library allotment by the Government of Tamil Nadu is expected in

2022

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has a mini auditorium and 2 large seminar hall which accommodates all cultural activities organized by college. The need for a large well equipped auditorium has been granted, thanks to the funds allotted through RUSA grants and a new auditorium is being constructed and will be ready to host many events by 2022 December. The sports ground, though small is being fully utilized for sports such as football, cricket , volleyball, kabadi, kho-kho and badminton . The indoor facilities include chess carom and table tennis .

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.daga.co.in/pages/academic/AQAR/Sports%20facility.pdf">http://www.daga.co.in/pages/academic/AQAR/Sports%20facility.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities**

66

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)**

<b>4,15,000</b>	
File Description	Documents
Upload audited utilization statements	<b>No File Uploaded</b>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>4.2 - Library as a Learning Resource</b>	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<b>NIL</b>	
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>
<b>4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources</b>	<b>E. None of the above</b>
File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
<b>4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)</b>	
<b>200000</b>	



File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

0

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3000	115

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on

A. ?50 Mbps

campus	
File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded
<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	A. All four of the above
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)</b>	
22,15,000	
File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.	
The maintenance (physical and electrical) of physical facilities like classrooms , seminar halls, laboratories are done by the PUBLIC WORKS DEPARTMENT. Laboratory equipment are maintained using the funds allotted for maintenance by the State Government. For the minor maintenance works the contingency funds utilised For the maintenance of the laboratories the university provides laboratory	

contingency fund to the departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2015

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**E. None of the above**

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	No File Uploaded
Any additional information	No File Uploaded

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	<a href="#">View File</a>

<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of outgoing students who got placement during the year</b>	
75	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>5.2.2 - Number of outgoing students progressing to higher education</b>	
89	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year</b>	
<b>5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year</b>	
0	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year</b>	
3	

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has a student council. All UG and PG classes have a representative and an assistant elected by the class students who represent the class in all matters. The representatives and assistants collectively function as a student council. The council also undertakes review of activities and planning and execution of department programs. The activity does not involve major funding. The student council organizes various programs inside the campus such as environment protection day, Awareness on Drug Addiction, Pongal Vizha. They render voluntary services during college programs and their functions. Student council members also render help during admission time they show active involvement in maintaining the ambience of the college campus. Students are also members of the Boards of studies

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly

to the development of the institution through financial and other support services

Yes, the institution has a registered Alumni Association. The support of dedicated enthusiastic alumni who aspire to bring about a change for the better is crucial to an Institution's success and good alumni relationships bring many benefits to both the Institution and the alumni. The Alumni Association volunteers and supports the goals and priorities of the College. During the pandemic lockdown, Alumni meetings were organised online. A noteworthy feature was the alumni meeting organised by The department of mathematics were Mr, Sanathanakrishnan, Alumnus of the department , and currently employed in the Tamil Nadu Government Statistics Department of Chennai delivered a lecture on 15.3.2021 to the students on competitive exams ( TNPSC) and tips for preparation for such examinations. The financial contributions made by the OSA ( Old Students Association ) is utilised for the development of the college and to provide for better infrastructure and learning facilities .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**5.4.2 - Alumni's financial contribution during the year**

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

#### Vision:

The vision of the college is to respond to its contextual calling substantially, empower its learners with knowledge and skills wedded to values and thus relate to lives eternally.

#### Mission:

\*To bring out the best in students by striving to impart 'Man'-making education.

\*To sustain a congenial teaching and learning ambience through a cost effective education

\*To turn our graduates into genuine researchers

\*To make all graduates a quality work force

\*To integrate our students with our immediate neighbourhood

.

Reflection of the vision and mission through effective leadership is as follows :

Effective leadership mechanisms is based on the Principles of decentralization and delegation of duties which demands authority embedded with responsibility and accountability .Several committees, statutory and non - statutory bodies have been initiated in the college to ensure smooth flow of work that maximises productivity with minimum expenditure of human and non-human of resource. All important decisions are made in consensus with the statutory bodies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Case study : Decentralization and Participative management is followed with regard to preparation of college for reaccreditation through NAAC . The flow of authority and responsibility is from the Principal who places all proposals to the statutory body viz., Governing Body, College council, Academic council for approval. Following this, the IQAC team and NAAC Team initiate the process for reaccreditation .Additional coordinators and team members for the seven criteria are appointed for data consolidation , report writing which is to be substantiated with the relevant supporting documents .



Sub committees such as planning and evaluation committee , committee for Internal Complaint, Examination, Research Grievance and Redressal, Admission , Library, Student Council, Sexual Harassment , Extra Curricular Activities, , Career Counselling and Placement, Sports, Personal Counselling ,Discipline, Anti Ragging , Computer literacy and Audio visual ,Academic Audit, Entrepreneurship Remedial Course and Furniture needs are initiated to ensure that the college vision and mission is enforced out in an organised manner .

Clubs also been started which cater to Nature ,Environment , , Consumer and Science , Writing and Fine arts , IT, Yoga Meditational and Health Club , Sports , English And Tamil literacy .

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.daga.co.in/pages/academic/AQAR/6a.pdf">http://www.daga.co.in/pages/academic/AQAR/6a.pdf</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Due to the unprecedented lockdown, the online mode of admission was implemented under the guidance of Higher Education Department. And Directorate of Collegiate Education . Online admission portal created by the government was used for registration. The Principal along with admission committee framed the work flow. All applications earmarked for the college were received and sent online to the various departments. The Heads and department faculty ranked the applicants based on marks , reservation policy and sanctioned strength . In the first admission counselling, students were contacted through their mail ID and were asked to upload all relevant documents . Document verification was done and data of the selected candidates were sent to admission committee. The candidates who were provisionally selected were sent mail along with fee details. Fees was remitted online and the daily fees collection was controlled by the Bursar and Office staff. Following SOP , students in different departments were given a

schedule when they could come in person and submit their TC to confirm their admission. This was followed by second and third counselling to fill in all vacancies to complete the admission process

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.daga.co.in/pages/academic/AQAR/6b.pdf">http://www.daga.co.in/pages/academic/AQAR/6b.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The rules and regulations followed by the institution with regard to admission, conduct of examination, finance and appointment of faculty and guest faculty in particular is based on the guidelines of Tamil Nadu State Government, Department of Higher Education and the Proceedings of the Directorate of Collegiate Education. The curriculum framework syllabus is based on the guidelines of the Tamil Nadu State Council for Higher Education and University of Madras. Infrastructure repairs and maintenance is based on allotment from Public Works Department (PWD) and construction maintenance is taken care of by the PWD. Internal decisions which can be made by the institution such as conduction of webinars, disciplinary action, utilization of funds allotted by the government, syllabus revision, internal assessment marks allotment formation of various committees, duties and responsibilities of various clubs and committees are based on guidelines of the statutory bodies such as governing council, academic council and college council.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="http://daga.co.in/pages/academic/AQAR/6c.pdf">http://daga.co.in/pages/academic/AQAR/6c.pdf</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

<b>6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
File Description	Documents
ERP (Enterprise Resource Planning) Documen	<b>No File Uploaded</b>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression	
<p><b>Welfare schemes for teaching staff: Government insurance scheme , General and contributory , pension schemes , Maternity leave and special leave for COVID 19 , paid leave, scheme towards academic growth such as research grants , participation in refresher programme and faculty development programme</b></p> <p>.</p> <p><b>Welfare schemes for teaching staff: Government insurance scheme , General and contributory , pension schemes , Maternity leave and special leave for COVID 19</b></p> <p><b>Welfare schemes for students : Student co-operative society in the college campus, Scholarships ,Financial aid , Free bus pass and students train pass</b></p>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

57

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly

**Internal Audits:** Internal audit is done by the department of

commerce for any funds generated internally for the conduct of departmental workshops or conferences. Similarly all income and expenses in the office of the Controller of Examination are verified by the financial committee.

**External Audits:** For UGC funds, external auditor audits the bills and the Utilization certificate is submitted to UGC.

Any objection found in the Utilization certificate is clarified by the college.

Almost all UGC grants are settled till date by the college. All the college financial bills are audited by the auditors appointed by the Director of Collegiate Education every year. AGS audit is also be done once in every five year

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

#### **6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

The institution usually mobilises funds or sponsorship of any kind from individuals, non-government bodies and philanthropists for the conduct of seminars . On several occasions, prior to the pandemic lockdown, the institution was able to minimise expenditure through sponsorship obtained for conference lunches, prizes for winners, and mementos for speaker's and special invitees. However, in 2020-2021 owing to the pandemic lockdown,

webinars were conducted and the institution minimised its expenses by providing E- certificates, printing of E - brochures and invitation. Travel , accommodation and hospitality allowances for speakers were also curtailed due to the online webinars ..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1 Increase in student strength. The student strength which was 2291 has now increased to 3000 students. Every year the college is forced to approach the University to permit increase in seats to the tune of 10%-20% for various programmes due to the heavy demand from the local community. The dedicated teaching and mentoring system ,the all-inclusive student centric learning methodologies that cater to slow learners and high achievers , the use of Participatory Learner Centred pedagogy like Project Work, Field trips, seminars, Quizzes and Web based learning etc and the relevance of the curriculum to the needs of the society which are closely monitored by the IQAC are the main reason for the incremental improvement in student strength .

Improved infrastructure : Due to the generous allotment of 9 crores by the State Government of Tamil Nadu , the college has been provided with a multi storey building which houses 20 classrooms and 5 laboratories and the RUSA grants to the tune of 80 lakhs has enriched the college with an auditorium thereby alleviating the dire infrastructure lacunae of the college .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC reviews and takes steps to improve the quality of the teaching-learning process through the following two ways

1. Preparation of Academic calendar and Teaching Plan: The Academic Calendar which is strictly adhered to is prepared and displayed in the website and circulated. It features all dates of continuous internal assessment dates , end semester examination dates , grades and fees structure . . The teaching plan is also prepared for each course in every program and displayed in the website to ensure that all the contents of the course are delivered in time ensuring the dissemination of sound theoretical knowledge as well as practical insights .

Through the student satisfaction survey the feedback of students to teaching process and methodologies is assessed

2. Effective and transparent Internal Assessments and End Semester examination evaluation systems along with students Result analysis: The college adopts an effective and transparent examination and evaluation system. The analysis of students' performance through result analysis after the announcement of their semester results helps to identify if any necessary corrective measures are to taken for any course and to find out the reason for the result along with concerned course faculty .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**B. Any 3 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://www.daga.co.in/pages/academic/AQAR/6j-annual%20report.pdf">http://www.daga.co.in/pages/academic/AQAR/6j-annual%20report.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the institution for the promotion of gender equity during the year:

Highlight the curricular and co- and extra-curricular activities promoting gender equity and sensitization and the facilities available for women on campus (within a maximum of 200 words).

The NSS organised several extension activities during 2020-2021 that promotes inclusiveness of both boys and girls in issues of social relevance such as campus cleaning, road safety awareness, national integration camp, helping election duty , workshop on psychological first aid ,celebration of international yoga day and a program on how to distress during COVID pandemic which were organised and participated by both boys and girls .

A webinar on the need for vaccination for both boys and girls was organised by the Nutrition department on 25.6.2021 and the department on Psychology conducted a programme on virus do not discriminate: why should we? on 28.6.2021. Department of Computer science, Chemistry ,Botany, Zoology and MSW also organised several activities that benefitted both boys and girls the details of which are presented in the file enclosed .

Special facilities for women include provision of separate rest rooms for women. A counselling, grievance and anti-ragging committee headed by women faculty are available for girls .The



department of nutrition offers diet counselling for students, if needed .CCTV cameras have been installed especially for the safety of girls students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**E. None of the above**

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

- Liquid waste management
- Biomedical waste management
- E-waste management
- Hazardous chemicals and radioactive waste management
- Waste recycling system

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>C. Any 2 of the above</b>
File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy undertaken by the institution</b>	

<p><b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	<p><b>E. None of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="86 689 537 757">File Description</th> <th data-bbox="537 689 1436 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 757 537 898">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="537 757 1436 898">No File Uploaded</td> </tr> <tr> <td data-bbox="86 898 537 1003">Certification by the auditing agency</td> <td data-bbox="537 898 1436 1003">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1003 537 1108">Certificates of the awards received</td> <td data-bbox="537 1003 1436 1108">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1108 537 1169">Any other relevant information</td> <td data-bbox="537 1108 1436 1169">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded										
Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</b></p>	<p><b>C. Any 2 of the above</b></p>										

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

An inclusive environment is one that exposes and prepares the students to the pressing concurrent issues and helps in finding suitable solutions. The College provides such an inclusive environment and the students are made aware of the societal bias to find possible solutions to it. The institution provides an inclusive environment giving equal opportunities to the women students and the disabled students in all extension activities, workshops and seminars. Activities that promote tolerance, harmony, language and needs of people in different sectors were organised. Religious, lingual, socio-economic and communal discriminations are completely prohibited and all students are given equal opportunities in participation and leadership.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution has always had a passion to not only provide quality education but to foster a sense of social responsibility and sensitise the students to constitutional obligations. Through the NSS the college has organised various activities to encourage students to become more responsible citizens. Programme relating to clause, rights duties and responsibilities have been organised.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The celebration of national festivals which was regularly practiced in the college was limited due to the pandemic lockdown in 2020-2021. Since the college campus and classrooms was converted to Siddha treatment center which housed nearly 400 inpatients, faculty and students were not permitted entry to campus. However a few programs were organized by the NSS unit**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The best practice include

1. Supporting "Earn While You Learn" Initiatives To Prevent Student Drop Out And Increase Student Enrolment
2. Promoting Gender Equity Through Sports
3. Promotion Of Martial Arts (Silambam) As A Reinvented Sport And Channel Of Self Defence
4. Promoting Community Service Through Multifarious Extension Activities promoting Community Service Through Multifarious Extension Activities

File Description	Documents
Best practices in the Institutional website	<a href="http://www.daga.co.in/pages/academic/AQAR/BEST%20PRACTICES%202020-2021.pdf">http://www.daga.co.in/pages/academic/AQAR/BEST%20PRACTICES%202020-2021.pdf</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

It is well known that " Experiential Learning" is the process of learning by doing. By engaging students in hands-on experiences and reflection, they are better able to connect theories and

knowledge learned in the classroom to real-world situations' especially during the pandemic lockdown

Students were given the opportunity to upgrade their knowledge and practical skills through Online seminars (webinars ) skill development programmers , online workshops , E quizzes etc and to participate in various extension activities related to COVID vaccination , serve as volunteers during state elections which provided a scope to learn by thinking, analysing and doing . The institution takes special effort to "provide an inclusive environment" giving equal opportunities to the women students and the disabled students even in the online mode of teaching and learning ..

The experiential learning and sharing of knowledge was further expanded through the conduct of the online intercollegiate cultural by the YRC which included an online quiz , painting and oratorical competitions. Seventeen colleges throughout Tamil Nadu participated and 249 students took part proving that experiential learning is a possibility on online mode and it also showcased the remarkable interaction capacity of students

File Description	Documents
Appropriate link in the institutional website	<a href="http://www.daga.co.in/pages/academic/AQAR/INSTITUTIONAL%20DISCTINCTIVENESS%202020-2021.pdf">http://www.daga.co.in/pages/academic/AQAR/INSTITUTIONAL%20DISCTINCTIVENESS%202020-2021.pdf</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year:

- To revise the syllabus as per guide lines of Blooms Taxonomy - model taxonomy for educational objectives
- To offer value added courses
- To introduce a systemic feedback mechanism were feedback is collected, analyzed and action is taken and the feedback process is documented.
- To strengthen Alumni involvement in the growth and development of the institution

- To digitalize the college library.
- To have more club and committees to decentralize the implementation of various activities in a productive way.
- To increase the number of ICT enabled classrooms.
- To encourage participation of teachers in various FDP and to motivate them to undertake projects and increase number of paper publications .
- To initiate online and offline co-curricular and extra curricular activities and encourage students to participate.
- To initiate facilities for alternate source of energy and energy conservation
- To address the areas of lacunae such as need for common room, management of degradable waste and non-degradable waste
- To improve the institutional quality audit for environment and energy .
- Enhance the functioning of placement cell to ensure that more students are gainfully employed
- To collaborate with more organizations through the signing of MOU's .
- To provide facilities that would make the institute more disabled friendly