



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		DR AMBEDKAR GOVT ARTS COLLEGE
Name of the head of the Institution		DR.R.SUMATHI M.Sc.,M.Phil.,M.Ed.,Ph.D.
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04425520151
Mobile no.		9710069808
Registered Email		dagacvys@yahoo.co.in
Alternate Email		anna.chellappa@gmail.com
Address		Erukencherry High Road, Vyasarpadi
City/Town		Chennai
State/UT		Tamil Nadu
Pincode		600039
<b>2. Institutional Status</b>		

Autonomous Status (Provide date of Conformant of Autonomous Status)	06-Mar-2007
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr.(Mrs.) Anna Rangini Chellappa M.Sc., M.Phil. Ph.D
Phone no/Alternate Phone no.	04425520151
Mobile no.	8778648903
Registered Email	dagacvys@yahoo.co.in
Alternate Email	anna.chellappa@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.daga.co.in/pages/academic/AQAR_2018-19.pdf">http://www.daga.co.in/pages/academic/AQAR_2018-19.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.daga.co.in/pages/academic/AQAR/19-20.pdf">http://www.daga.co.in/pages/academic/AQAR/19-20.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.66	2016	17-Mar-2016	16-Mar-2021

<b>6. Date of Establishment of IQAC</b>	05-Jun-2011
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>No Data Entered/Not Applicable!!!</b>		

[View File](#)

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

The IQAC cell organised Orientation Programme for Fresher's on 27/08/2019. ( 2) A one day Orientation Programme for Post graduates and Research Scholars was held on 30/08/2019 to prepare post graduates for competitive examinations and to explain various methods of research, and grants available for research ( 3) Orientation Programme for teaching faculty was held on 31/08/2019 and a special programme on Awareness for health and hygiene of adolescent girls was held 09/09/2019 ( 4) Workshop, seminars and invited talks were arranged. ( 5) Feedback was obtained from student's alumni, parents and other stakeholders

**No Files Uploaded !!!**

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
<b>No Data Entered/Not Applicable!!!</b>	
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	15-Feb-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	11-Jan-2020
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Chemistry	12/06/2019
MSc	Chemistry	12/06/2019

BBA	BBA	19/06/2019
BA	Economics	19/06/2019
MA	Economics	19/06/2019
BA	Defense and strategic studies	19/06/2019

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The Institute has a well-organized feedback system to monitor and evaluate the quality of teaching and learning. The Online feedback is collected from the students by the concerned Head of Department. A standard feedback questionnaire based on metrics like subject knowledge teaching skill, punctuality, command over language was designed by the institute. Performance of each faculty member is calculated on the basis of levels he /she has obtained for the different feedback items. All the comments written by the students in the feedback forms are communicated to the respective faculty members along with their feedback levels to know their strengths and weaknesses and to enhance their teaching The feedback is critically and microscopically assessed for strengths, weakness, opportunities and challenges listed by the students and alumni. Based on the feedback analysis the needs and demands of the students are analyzed and possible remedial action has been taken to improve the quality of education amongst the student community.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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No Data Entered/Not Applicable !!!

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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2790	267	91	0	91

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
91	91	115	10	10	115
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The department mentors its students through tutorship methods. Students have full freedom to express their difficulties and grievances. All efforts are taken to help them. Students with physical or emotional challenges are guided to seek professional help with experts in the field. Students are made aware of the redressal cell for women in the campus. Remedial classes are conducted for students who are weak in specific subjects. The objectives of mentoring the students are to monitor the student's regularity discipline, improve teacher-student relationship to support and provide confidence to the students. In order to resolve the day to day problems of the students, mentors are appointed and they counsel the respective students once in a month. During mentoring sessions, the teachers take corrective steps to solve any issues brought up by the students. Mentoring sessions are conducted by the teachers regularly and same is recorded in the mentoring cards with respect to their attendance, discipline, regularity, internal examinations, overall performance etc. The parents are called for PTA meetings based on the mentoring reports if situation demands. This is a continuous process till the end of academic career of the student. Final year students are counseled about higher studies along with proper career guidance during their mentoring session. Every class of UG PG are separated according to year wise and medium wise. The class committee constitutes one teacher as mentor along with the subject handling teachers and the students of the class. The responsibility of the tutor involves in the maintenance of the attendance register, consolidating the attendance in each semester, facilitate the students, guiding the students in getting the scholarship and motivating the students to involve themselves in extracurricular activities,

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3057	91	1 : 34

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
123	91	32	0	65

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	0	0

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<b>No Data Entered/Not Applicable !!!</b>
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2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<a href="http://www.daga.co.in/pages/academic/AOAR/SSS%202019-2020.pdf">http://www.daga.co.in/pages/academic/AOAR/SSS%202019-2020.pdf</a>
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## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	0	Nil	Nil	Nil
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### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	TANSICHE	100000	100000
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0
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### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
H.Sruthi (Ph.D., Scholar)	Central Institute of Brackish water Aquaculture, Chennai	03/06/2019	01/01/1970	Essay Competition on Ban of Plastics towards World Environment Day
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	Nil
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### 3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Commerce	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			



[View File](#)

### 3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
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### 3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
0	Null	Null	Null
No file uploaded.			

### 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	90	206	35	9
Presented papers	31	16	1	0
Resource persons	2	12	7	4
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## 3.5 – Consultancy

### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
0	Null	Null	Null
No file uploaded.			

### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s)	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
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department				
0	Nil	Nil	Nil	Nil
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### 3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
SERV- Social Emergency Response Volunteer Training	SERV- Certificate	Indian Red Cross Society	24
Republic Day Camp 2020, New Delhi	National Cadet Corps	Govt. of India	2
Army Attachment Camp, Hyderabad	National Cadet Corps	Govt. of India	4
Mountaineering Camp, Kerala	National Cadet Corps	Govt. of India	3
Combine Annual Training Camp, Chennai	National Cadet Corps	Govt. of India	26
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	Nil	Nil	Nil
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
<b>No Data Entered/Not Applicable !!!</b>					
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
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## **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1600000	1173807

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
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### **4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
0	Null	Null	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
<b>Text Books</b>	36038	456268	373	200000	36411	656268
<b>Reference Books</b>	1589	Null	Null	Null	1589	Null
<b>Journals</b>	29	Null	Null	Null	29	Null
<b>No file uploaded.</b>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Null

No file uploaded.

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	64	2	0	0	0	8	33	0	0
Added	0	0	0	0	0	0	0	0	0
Total	64	2	0	0	0	8	33	0	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nil

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
480000	480000	471976	471976

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college has well established procedures and policies for maintaining and utilizing the available support facilities. Maintenance of the college building, laboratories and campus in general, water supplies is taken care of the PWD (PUBLIC WORKS DEPARTMENT). A senior faculty in the college is nominated as PWD in- Charge. At the commencement of each academic year, all heads of the department represent the various repairs and maintenance work needed for their department pertaining to both civil as well as electrical requirements. This is consolidated by the faculty in charge of PWD The principal then presents the matter to the PWD engineer deputed for the college. Based on the funds allotted for each college necessary repairs and maintenance work is carried out each year by the PWD. The maintenance funds allotted by the Directorate of College education for laboratories are divided as per requirements among the various departments. The NSS plays a key role in the keeping the campus clean and green. Along with various social bodies planting of saplings are regularly conducted in campus With regard to academic aspects, with specific reference to evaluation, the college conducts Continuous internal assessment tests and model exams every semester. Internal marks are awarded to the students based on their performance in the tests and quality of assignment submitted by them. Student's regularity in attendance is stressed

<http://www.daga.co.in/pages/academic/AQAR/Policies%20and%20Procedures%20For%20Maintainence.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
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### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	0	0	0	0	0
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### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to

No Data Entered/Not Applicable !!!

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items

Number of students selected/ qualifying

No Data Entered/Not Applicable !!!

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity

Level

Number of Participants

No Data Entered/Not Applicable !!!

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year

Name of the award/medal

National/ Internaional

Number of awards for Sports

Number of awards for Cultural

Student ID number

Name of the student

No Data Entered/Not Applicable !!!

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a student council. All UG and PG classes have a representative and an assistant elected by the class students who represent the class in all matters. The representatives and assistance collectively function as a student council. The council also undertakes review of activities and planning and execution of department programs. The activity does not involve major funding. The student council organizes various programs inside the campus such as environment protection day, Awareness on Drug Addiction, Pongal Vizha. They render voluntary services during college programs and their functions. Student council members also render help during admission time they show active involvement in maintaining the ambience of the college campus.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): Yes, the institution has a registered Alumni Association. Creating an engaged, supportive Alumni network is crucial to an Institution's success and good alumni relationships bring many benefits to both the Institution and the alumni. To foster a spirit of loyalty and to promote the general welfare of the institution, the Alumni Association volunteers and supports the goals and priorities of the College. Giving back with their money and time, the members of the Association support the next generation of students. The money goes towards the development of the college, creating new facilities and thus helps increase the stature of the college, making it a better place.

5.4.2 – No. of registered Alumni:

## 5.4.3 – Alumni contribution during the year (in Rupees) :

164000

## 5.4.4 – Meetings/activities organized by Alumni Association :

Regular Alumni Meetings are conducted by all the departments of the college and the same has been recorded in the department . For example, the alumni meeting was conducted in the Department of Mathematics on 13.12.2019. The meeting was convened by Prof. K.Saravanan , Assistant professor of Mathematics and the meeting was attended by 20 alumni The department of Botany organized Alumni meet on 21st Nov. 2019. The programme was organised under the distinguished guidance of Principal. Alumni from 2016 were invited and number of passed out students from in and around Tamil Nadu graced the occasion with their benign presence. It provided an opportunity to renew and build new contacts which is really important in this era. The Department of Computer Science organized an Online Alumni meet on 01-08-2020. Many of 2001 passed out students, 2002 passed out and many students from various other batches joined the meeting . Students were found to be working in top IT companies like CTS, Tech Mahendra, Accencer, etc. Students introduced themselves and shared their present position. Nearly 60 old students from various parts of Tamil Nadu, from various cities of India , 2 from USA and 1 from Canada joined the meeting. Similarly alumni meetings were conducted by all other department too and the same has been recorded in the department

**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 – Institutional Vision and Leadership**

## 6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**Conduction of admissions:** The principal and head of the institution appoints the three senior most faculty (one is Co-opt member ) to ensure that admission is based on reservation policy and merit and they form the core admission committee. The Bursar, superintendent and two office assistants are responsible for fee collection and maintaining admission data base. The head of the department along with 2-3 faculty members process the application forms rank the students based on merit and reservation policy, conduct the admission on the date allotted for counseling and submit admission report after each counseling to the admission committee to check vacancy position and to ensure that admission guidelines are followed. Discipline duty is assigned to three teachers daily on rotation basis to ensure discipline in campus during counseling . Faculty appointed as first year tutors maintain bio data record of admitted candidates , prepare nominal roll sheet for admitted candidates and submit all proforma with respect to first year scholarship, bus pass, train pass, hostel facilities, identity cards

**Conduction of examination :** The examination wing comprises of the principal who is the chief controller of examinations and the controller of examination, additional controller of examination, exam committee members ( three senior faculty ) and data operators . Examination is conducted based on the guidelines of the University of Madras and Directorate of Collegiate Education. All decisions regarding exam are presented before council members ( heads of all departments ) for approval . The process of seating , hall arrangements , distribution of question papers and answer script's to each hall , collection of scripts and submission to COE office for valuation are done by one department ( on rotation basis ) every year . They form the exam conduction team. One department ( on rotation basis ) forms the Evaluation team who coordinates with the office of the COE to ensure valuation of answer scripts . The HOD and two faculties scrutinize the grades

allotted for students and finally the standing committee ( principal , COE, additional COE, one senior faculty and one nominated member( COE/ principal ) from outside college scrutinizes the results after which approval results are published .Non-teaching faculty assist in the entire process of distribution and collection of material and in all arrangements .

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission for students has been done as per the guidelines of the Govt. of Tamil Nadu and University of Madras. Roaster system is followed during students' admission
Industry Interaction / Collaboration	A few departments such as Home Science, Physics, BBA have signed MOU's to facilitate training, conduction of conferences and placement. The visual communication department is actively associated with media. All departments regularly conduct guest lectures, seminars, conferences, workshops in collaboration with the industry or invite experts from the industry to provide valuable inputs on topics of relevance. An industrial expert is always a member of the Board of Studies and academic council to ensure that the curriculum is in tune with the demands of the industry and job market
Human Resource Management	The college has qualified teaching and non-teaching staff. • The college encourages teaching and non- teaching staff to aim at more achievements • Self-appraisal method is adopted for faculty members for the career advancement • Upgrading of the knowledge and skill of faculty through training and workshops is encouraged • Faculty are motivated to attend refresher courses in their respective area of specialization .
Library, ICT and Physical Infrastructure / Instrumentation	Based on the annual fund allotment received by the college through the Directorate of Collegiate Education , books and journals are purchased . The funds are divided among the various departments based on their requirements . Library is functioning with computer facility and issue of books takes place at both general library and in the department library.



<p>Research and Development</p>	<p>Curriculum Development To enhance the curriculum of various disciplines we have following mechanisms • BOS meeting • Academic council Approval • Feedback from stakeholders, teachers, students , alumni • Contribution of Subject Experts • Inclusion of projects for final year students to few disciplines. Reviewing of the curriculum is done periodically. The undergraduate and post graduate porgrammes are reviewed every two years. The syllabus is reviewed in tune with guidelines of TANSCHÉ and all efforts are taken to ensure that the course content is socially relevant and job oriented . Much emphasis is given to skill development and practical exposure along with imbibing sound theoretical knowledge. The syllabus is placed before the Board of studies for approval. The suggestions of alumni and subject experts who are member of the BOS are given serious consideration for implementation The syllabus approved by the BOS as well as evaluation process is presented to the academic council Academic audit is held once in two years.</p>
<p>Teaching and Learning</p>	<p>Almost all departments are provided with, OHP LCD projector and computers which facilitate power point presentations and video lessons. Few departments also make use oof digital visualizers and television. Group discussions, seminars, debates, projects, are also conducted to enable students to express their views and improve communicative skills. Besides tutor ward meeting are conducted to help students to express their difficulties. Remedial classed are conducted to help students understand the subject. Bridge course is offered for all the fresher's for 15 days .Internships, seminars workshops are regularly conducted.</p>
<p>Examination and Evaluation</p>	<p>The office of the COE is completely automated for quick and effective execution of the examination process which includes exam application , hall ticket generation , fee collection and publication of results . • Retotaling and revaluation is available to ensure the transparency in evaluation • Single valuation system is followed for both UG and PG • Continuous assessments</p>

include test, assignments and projects.

- Semester pattern examination is followed
- Question paper is papers set by external examiners.
- Panel members are selected from various aided/govt/self -financing colleges and various universities.

**Research and Development**

Few departments offer M.Phil courses namely English, Advanced Zoology and Biotechnology, Computer Science, Commerce, Chemistry. Ph.D is offered in the department of Computer Science , Commerce, mathematics and Economics many faculty members guide part time research scholars. Faculty members publish articles in National and International journals with very high impact factor. Teachers are encouraged to submit proposals for receiving grants for research activities from various funding agencies. Students are sent to participate in the paper presentation competition.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
Administration	The office is automated to handle all administrative areas such as student admission, scholarship, transfer certificate , fees collection and faculty details with regard to service registers, salary bill , civil and electrical repairs and maintenance, fund allocation for stores and equipment, machinery and equipment, maintenance as well as purchase of books and journals. At the end of each academic year all records are submitted to the audit team for verification . The office of controller of examination is fully automated. The faculty of the college are assigned various responsibilities related to the above to assist in smooth and effective administration
Finance and Accounts	The Annual budget is prepared by the finance committee which is based on the requirements submitted by the heads of various departments. The budget is presented to the governing body and finance committee and is implemented after the approval..
Student Admission and Support	Admission is complete based on the guidelines set by the Directorate of Collegiate Education and University of Madras. The Directives of the State

Government of Tamil Nadu's reservation policy of admitting different groups and categories is strictly adhered to . Due to the COVID 19 pandemic the admission process for the year 2020-2021 was completely centralized by the Directorate of Collegiate Education and online admissions were adopted.

**Planning and Development**

Planning and development with regard to curricular aspects, teaching, learning and evaluation research and extension , infrastructure and student support and progression is done at the baseline by the college council based on guidelines set by the UGC, Directorate of Collegiate Education and University of Madras . The various ideas, suggestions strategies are deliberated upon and placed before the academic council and governing body before being enforced. Due to the pandemic lockdown , online classes via Google meet was conducted. Google classrooms were initiated for submission and evaluation of assignments and for providing study material to the students

**Examination**

All aspects of examination is completely automated using examination software at the office of the controller of examination. Based on the University guidelines and the guidelines of the Director of Collegiate Education the examination is conducted. The suggestions of the Exam Committee and College Council are sought for finalizing dates for conduct of Continuous Internal Assessment and End semester examinations. The question papers are set by external examiners and valued by the same examiner. Students are given scope for retotaling and revaluation. Security measures have been initiated in the mark sheets to prevent malpractice.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr.N.Thirunavukkarasu	International Conference on "Impact of	Tamil Nadu State Council for Science	60000

Climate Change on Hydrological Cycle, Ecosystem and Fisheries and Food Security" held at Kochi.

Technology, Chennai

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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
91	91	17	17

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Minor project Schemes - TANSCHÉ	Orientation programmes	Govt. Of Tamil Nadu Welfare Scholarships and Free Bus pass.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Internal Audits:** Whenever any department conducts workshops or conferences and if the funds are generated internally then the internal audit are conducted by the commerce department. In a similar way, all the examination funds are verified by the financial committee. **External Audits:** For UGC funds, external auditor audits the bills and the Utilization certificate is submitted to UGC. Any objection found in the Utilization certificate is clarified by the college. Almost all UGC grants are settled till date by the college. All the college financial bills are audited by the auditors appointed by the Director of Collegiate Education every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	Nil	Nil
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6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nil	Yes	Senior faculty from other institution
Administrative	Yes	Nil	Yes	D.C.E.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• The tutors meet parents individually and discuss the development of their ward and inform their academic performances. • The parents of students are kept informed through mentors or the Head of the Department of the academic performance of their wards. Parents are also notified of the attendance percentage every month. Any other behavioral and attitudinal issues are also brought to the attention of the Parents. • The Parents and teachers play an active role in the progress of the students.

6.5.3 – Development programmes for support staff (at least three)

o Soft skill classes o Computer literacy program (CLP) o Nutritional diet programs for supporting staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation programme for fresher's	27/08/2019	27/08/2019	27/08/2019	380

2019	Orientation Programme for Post graduates and Research Scholars	30/08/2019	30/08/2019	30/08/2019	345
2019	Orientation Programme for Teaching Faculty	31/08/2019	31/08/2019	31/08/2019	85
2019	Awareness programme for health and hygiene of Adolescent girls benefits during adolescence	09/09/2019	09/09/2019	09/09/2019	280
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
0	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2020	Nil	1	13/02/2020	12	Creating awareness about socially relevant issues through painting messages on the college compound wall	Save environment (Save Trees, Save Energy, Deforestation, Save Birds, Save Water). Save the girl child, prevent sexual harassment of girl child	63
2019	Nil	1	12/12/2019	1	Assessment of predictors of non-communicable diseases among college faculty and students	Non communicable diseases - Early detection to ensure early intervention to prevent onset of non-communicable diseases such as diabetes, hypertension, cardiovascular diseases, osteoporosis, cataract and other eye related issues	890
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
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No Data Entered/Not Applicable !!!

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
0	Nil	Nil	Nil
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Department of social work students painted the college compound wall with various awareness messages regarding save environment (Save Trees, Save Energy, Deforestation, Save Birds, Save Water)2. Department of Botany exhibited various medicinal plants during the National conference in January 2020 and also provided saplings 3. Department of Home Science promotes flower arrangement s using locally available plants and flowers and promote micro greens cultivation 4. The use of plastics have been banned in the college canteen 5.The College NCC and NSS are actively engaged in plantation of saplings .

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1.Conduction Of Empower : A Start Up Bazaar To "Awaken The Entrepreneur In You  
2.Painting Of The College Compound Wall With Messages Of Social Relevance 3.  
Celebrating "Samathuva Pongal" Festival To Spread Unity And Harmony

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.daga.co.in/pages/academic/AOAR/BEST%20PRACTICES%202019-2020.pdf>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Promotion And Practice Of Traditional Arts Forms As An Effective Vehicle Of Social Change.

Provide the weblink of the institution

<http://www.daga.co.in/pages/academic/AOAR/Institution%20Distinctiveness%20%202019-2020.pdf>

### 8.Future Plans of Actions for Next Academic Year

1. In order to break the" anti- social " stigma of Vyasarpadi Community where the college is situated , the college proposes to conduct various programmes under the banner" LEAD WHERE THERE IS A NEED" by conducting various workshops, seminars, health related programmes for the college students and community . 2. Departments offering only undergraduate programme propose to start post graduate programme 3. To Initiate research collaboration with universities in India abroad 4. E- Content development for SWAYAM portal 5. To encourage and motivate students to pursue research programmes 6. To organize international conferences. 7. To conduct Pre - Placement training classes for the final year students every year in order to train and equip them to meet the corporate world. 8. Department of social work has planned to conduct various program through the departments maatram students forum starting from inauguration and also various street plays, puppetry , mime on observing various important days like (environment day, yoga day, population day, suicide prevention day, world elderly day, cancer day, AIDS day etc. 9. To conduct various programmes to prepare undergraduate and postgraduate students for the future and to motivate them to prepare for



competitive examinations. 10. To conduct a Faculty Development Programme to motivate faculty to work as a team to achieve more . 11. To conduct various programmes that would help people cope with the COVID pandemic situation .