



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	DR AMBEDKAR GOVT ARTS COLLEGE
Name of the head of the Institution	DR. A. GEETHA M.Sc., M.Phil., Ph.D
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04425520151
Mobile no.	9444902506
Registered Email	dagacvys@yahoo.co.in
Alternate Email	geethav21@yahoo.co.in
Address	ERUKKENCHERRY HIGH ROAD, VYASARPADI
City/Town	CHENNAI
State/UT	Tamil Nadu
Pincode	600039
2. Institutional Status	

Autonomous Status (Provide date of Conformant of Autonomous Status)	06-Jun-2007
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. Mrs. A. SAROJINI
Phone no/Alternate Phone no.	04425511998
Mobile no.	9444903038
Registered Email	dagacvys@yahoo.co.in
Alternate Email	geethav21@yahoo.co.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.daga.co.in/pages/academic/AQAR-REPORT-2017-18-DAGAC.pdf
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4. Whether Academic Calendar prepared during the year

No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.66	2016	17-Mar-2016	16-Mar-2021

6. Date of Establishment of IQAC

05-Jun-2011

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NEHRU YUVA KENDRA CHENNAI INTERNATIONAL DAY OF YOGA	21-Jan-2019 1	70
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	0	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
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Upload latest notification of formation of IQAC	View File
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10. Number of IQAC meetings held during the year :	1
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The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
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Upload the minutes of meeting and action taken report	View File
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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Career guidance and placement cell strengthened. • Workshop, seminars and invited talks arranged. • implemented personality development program, value added certificate courses and free placement training programme for the students. • Feedback obtained from student's alumni, parents and other stakeholders are assessed and improvement measures are suggested to ensure the quality enhancement.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achievements/Outcomes
1. Organizing national level seminars, conference, workshops in various disciplines to encourage the research scholars to present papers.	Many departments involved in conduction workshops and seminars scholars excelled in presenting papers.
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14. Whether AQAR was placed before statutory body ?	No
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15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	15-Feb-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	17-Jan-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
Nil	NIL	NIL	Nil
No file uploaded.			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
Nil	NIL	Nil	NIL	Nil
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	TAMIL	11/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Human Rights (Defence Studies)(UG)	19/06/2016
BSc	Zoology	27/01/2017

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SEED BALLS PREPARATION	07/09/2018	31
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	INTERNSHIP	17
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none"> The Departments enjoy a strong and healthy association with the Alumni Club. As the alumni is found to be the brand ambassadors of the department, the feedback of the alumni is given due considerations. Alumni represent in the Board of studies Meeting. The recommendations made by the alumni are subsequently discussed and approved by the BOS. Students' feedback on teaching skills of staff received every year. Parents are important stake holders of this system. Parents meeting is periodically conducted in the department and their suggestions are regularly obtained and analysed

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	Nill	78	1325	78
BCom	Nill	168	1325	168
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2679	307	50	2	126

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
126	42	15	3	3	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A student mentoring system is well established in Dr. Ambedkar Government Arts College enables tracking student progression. The student mentoring system is one of the best valuable systems for the improvement of teacher-student relationship. Academic, Career and Personal mentoring is offered to the students at all levels of their study within the College campus. All the staff members of the college actively participate in the student mentoring system as a Tutor. Tutors not only regularly maintain a record of the students' progress but also focus on the need of the student. Each student has a tutor, whom he/she approaches for academic progression, career advancement and personal counseling. Tutor proffers academic counseling to students, helps them choose elective subjects, suggests them for remedial coaching, and directs slow learners to improve their academics if necessary. Tutor establishes consistent communication with parent and helps closely observe the development of student's attitude. Also Tutor meets parents of their mentees to update them on their academic progress. Tutor also counsels students to solve their problems and provide confidence to improve their quality of life. Every student is necessary to congregate his/her mentor, on a one-to-one basis, at least two or three times per semester. Tutor gets to know the student personally and keeps track of student academic performance, attendance record, course admission and fulfillment of course requirements, extracurricular activities, co-curricular activities, among other things, offering guidance on essential matters pertaining to their quality of life. Tutor also guides the students to choose right career path for job, higher studies, Entrepreneurship, etc. Every tutor maintains a mentoring book for each student. In a booklet of each student contains personal details, academic performance in internal exam and Semester exam and curricular activities of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3048	126	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
118	93	25	2	62

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UENG	II/IV/VI	02/05/2019	24/05/2019
MA	PENG	II/IV	02/05/2019	24/05/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	0	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.daga.co.in/pages/academic/AOAR_2018-19.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PENG	MA	ENGLISH	11	10	90.90
UCSC	BSc	COMPUTER SCIENCE	29	24	82.759
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.daga.co.in/pages/academic/AOAR_2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Dr .R. Saravanan
View File

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	NIL	NIL	Nill	NIL
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	365	Tamilnadu State Council for Science Technology	400000	400000
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Winning strategies-building positive attitude for a successful career	BBA	28/02/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
World Environment Day	H.Sruthi (Ph.D., Scholar)	Central Institute of Brackishwater Aquaculture, Chennai	03/06/2019	Essay Competition on Ban of Plastics towards World Environment Day
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
MATHEMATICS	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	PHYSICS	2	0
National	COMMERCE	2	5.8
International	PHYSICS	15	1.7

[View File](#)

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	1
MATHS	1
ECONOMICS	2

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nil	NIL	Nil

No file uploaded.

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A Study on the attitude of Female College Students towards their smart phones	Jebakumar	IJETIR	2019	0	Dr Ambedkar College	5

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Crystal growth, Spectroscopic, DFT Computational and Third harmonic	M. Lydia Caroline	Journal of Molecular Structure	2018	9	0	Dr. Ambedkar Govt Arts College, V yasarpadi, Chennai-39

generation studies of Nicotinic acid					
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	13	3	3
Presented papers	6	8	5	0
Resource persons	0	3	8	8
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS	Thiruvancheri Higher Secondary school	2	10
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Dr. Ambedkar Government Arts College NCC Unit	Vyasarpadi main road area covering Temple, Bank and Bus stop	1	60
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Job Training	Broadband Technician	BSNL Chennai	05/12/2018	25/01/2019	14
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Atris Training Academy, Chennai	22/12/2015	To foster education, training, research and placement	200
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20.5	20.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added

Laboratories	Newly Added
Seminar Halls	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	NIL	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35419	256268	629	200000	36048	456268
Reference Books	1176	Nil	413	160000	1589	160000
Journals	29	Nil	Nil	Nil	29	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	48	2	0	0	0	5	20	0	0
Added	16	0	0	0	0	3	13	0	0
Total	64	2	0	0	0	8	33	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
205000	204946	205000	204946

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college has well established procedures and policies for maintaining and utilizing the available support facilities. Continuous internal assessment tests and model exams are conducted every semester. Internal marks are awarded to the students based on their performance in the tests and quality of assignment submitted by them. Student's regularity in attendance is stressed. The research scholars are provided with various opportunities to improve their research abilities. They are widely encouraged to participate in the seminar and workshops held in and out of the college. To enhance the employability skills of the students more emphasis is laid on improving their soft skills. Apart from the chalk and talk method, the teachers make use of OHP / LCD projectors etc for teaching. Well-stacked libraries with syllabus-related and general books are made accessible to the students. Students of various departments are allotted specific days for the issuing of books. Pest control has been done in the library on a regular basis. The classrooms are well maintained and kept clean. Separate toilets are made available for boys and girls. CCTV Cameras have been installed to monitor the students. In addition to the computer science department, various other departments have their own well-equipped labs to conduct experiments and practical exams for their students. The sports events of our college are meritorious. Various intra-mural competitions are conducted and students who fare really well in the sports events are encouraged with prizes on the sports day. Faculties have happily sponsored prizes for academically good students. The Placement Cell in the college has been helping out the present and passed out students by making available to them the myriad of employment opportunities in various reputed concerns and institutions. Old Students Association is effectively functioning and alumni meet is conducted periodically. To ensure the overall development of the students, NSS and NCC units are ably functioning and students who enroll themselves in the first year of their UG programme, get trained meticulously through the period of study in the college and come out in flying colours.

http://www.daga.co.in/pages/academic/AQAR_2018-19.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC/ST/SCA Welfare	1149	6396821
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	Nil	0	NIL
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
108 AMBULANCE SERVICE	76	13	00	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	3	BSC BOTANY	DR AMBEDKAR GOVT ARTS COLLEGE	MCC, GOVT COLLEGE	M.SC AND B.ED
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1

Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS	STATE LEVEL	4
CULTURAL	INTER COLLEGE	1
Oratorical Competition	STATE	2
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	GOLD MEDAL	National	1	Nil	1	R. Jayasurya
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a student council. All UG and PG classes have a representative and an assistant elected by the class students who represent the class in all matters. The representatives and assistants collectively function as a student council. The council also undertakes review of activities and planning and execution of department programs. The activity does not involve major funding. The student council organizes various programs inside the campus such as environment protection day, Awareness on Drug Addiction, Pongal Celebration. They render voluntary services during college programs and other functions. Student council members also render help during admission time and they show active involvement in maintaining the ambience of the college campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

, the institution has a registered Alumni Association. Creating an engaged, supportive Alumni network is crucial to an Institution's success and good Alumni relationships bring many benefits to both the Institution and the Alumni. To foster a spirit of loyalty and to promote the general welfare of the institution, the Alumni Association volunteers and supports the goals and priorities of the College. Giving back with their money and time, the members of the Association, support the next generation of Students. The money goes towards the development of the college, creating new facilities and thus help increase the stature of the college, making it a better place.

5.4.2 – No. of registered Alumni:

741

5.4.3 – Alumni contribution during the year (in Rupees) :

148200

5.4.4 – Meetings/activities organized by Alumni Association :

Regular Alumni Meetings are conducted by all the departments of the college. Alumni meeting was conducted in the Department Of Mathematics on 04.04.2019. The meeting was convened by Mr. K. Saravanan, Assistant Professor of Mathematics and the meeting was attended by 22 Alumnus. Alumni meeting was conducted in the Department Of English on 22.09.2018. The meeting was convened by Prof. S.Alexander and the meeting was attended by 15 Alumnus of the Institution from various walks of life. In the Alumni meet (11.01.2019) conducted by B.B.A Department, they were invited to interact with the current students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our College provides innovative educational opportunities and student support services to the successful completion of degrees and basic skills proficiency. It fosters a caring and supportive environment where student develop a strong sense of belonging, understand individual responsibilities and have a commitment to serve the wider community. Vision: To ensure progress, development and strive towards perfection and achievement in all spheres and emerge as an institute with excellence. Mission :To impart value based quality education to the students who belong to downtrodden communities and the socio-economically weaker section. To provide quality education through the committed faculty members and efficient administrators. The power has been delegated at various levels in order to handle the problems and needs at the grass root level. The decentralization at every level of activities takes place. Role and Responsibilities of the members are given below: Principal is responsible for the conduct of all academic activities, which include • To conduct HODs meeting periodically. ? To define and monitor the Quality Objectives in line with the Quality Policy. ? Establish contacts with industries, institutions, research and development Organizations, leading to MOU. ?Appreciate the worthy task, by the students and staff synergy. • Responsibility of HOD : ?Achieve the institutional goals and department objectives. ? Systematic, Planning and Supervision of overall activities with reference to syllabus coverage, internal examinations, departmental requirements ? Preparation and submission of annual departmental budget. ? Conducting departmental staff meetings periodically. ? Explore the opportunities for staff development programmes including projects and research ? Delegation and Decentralization of Staff and Power. •Responsibility of Associate professors/Assistant professors ? To co-ordinate with the head of the department in all activity. ? Attending FDP / Refresher Courses, Seminars etc. ?Maintains the course file • Responsibility of Administrative Officer /BURSAR Responsible for the entire administration of the college activities in consultation with the Principal: ? To assist the Principal in student admission process. ? Maintain Staff Service Registers, File and Staff disciplinary action files. ? Keeping all documents of Government of Tamil Nadu, related to staff and students. •Responsibility of cashier/ accountant ? Keeping the following in safe custody Bill books / receipt books, files, Registers, Cash books, Ledgers, Vouchers, Cheque books / pass books, Bank challans and preparation of salary reports • Responsibility of Laboratory technician ? Installation, Operation, Identification, Maintenance and service of repaired items of laboratory equipments /instruments / tools / accessories / spares etc. ?Provide assistance for laboratory sessions. • Responsibility of Librarian ? Getting indent from the departments. ? Procurement and Maintenance of books, journals and condone the obsolete. ? Overall supervision of Library activities • Responsitbility of PD ? Budgeting for the year's sports

activities. ? Selecting participants for College team. ?Arranging State Level tournaments, coaching camps and friendly matches .• Responsibility of Sweepers ? Responsible for housekeeping of campus and buildings. ? Responsible for opening and closing of class rooms daily • Responsibility of PCO ? Arranges industrial canvass with the help of placement coordinators/HOD ? Organise mock Tests.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	To enhance the curriculum of various disciplines we have the following mechanisms to be adopted. 1. BOS meeting 2. Academic council Approval 3. Feedback from stakeholders, teachers, students , alumni 4. Contribution of Subject Experts 5. Inclusion of projects for final year students to few disciplines.
Teaching and Learning	. Tutor Ward mentor system 2. Remedial classes 3. Demonstration and group discussion to express their views and communication skills. 4. Bridge course offered for all the freshers for 15 days programme 5. Well furnished classroom with ICT facility 6. Faculty members updated their knowledge by attending refresher courses conducted by various universities. 7. Internship for students 8. Students are encouraged to attend conferences and workshops. 9. Students are encouraged to present papers and to apply project grants from various funding agencies.
Examination and Evaluation	1. Retotalling and revaluation is available to ensure the transparency in evaluation 2. Single valuation system for both UG and PG 3. Continuous assessment test, assignments and projects. 4. Semester pattern examination 5. Question papers set by external examiners. 6. Panel members selected from various aided/govt/self financing colleges and various universities. 7. Guiding students to apply for photo copy of answer scripts , evaluation of received answer script and apply for revaluation.
Research and Development	Few departments offers M.Phil courses namely English, Advanced Zoology and Biotechnology, Computer Science, Commerce, Chemistry. Ph.D is offered in

	<p>the department of computer science, commerce and many faculty members guiding part time research scholars. More than 5 faculty members are doing major and minor projects. Faculty members are publishing articles in National and International journals with very high impact factor. Teachers are encouraged to submit proposals for receiving grants for research activities from various funding agencies. Students are motivated to participate in the paper presentation competition.</p>
Library, ICT and Physical Infrastructure / Instrumentation	Library is functioning with computer facility and issue of books at both general library and in the department library.
Human Resource Management	<p>1. Qualified teaching and non teaching staff.</p> <p>2. Encouraging teaching and non teaching staff for their achievements</p> <p>3. Self appraisal method is adopted for faculty members for the career advancement</p> <p>4. For research programme the respective doctoral committee organized review meeting half yearly and submit the report.</p>
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • The experts from the industry are part of the IQAC committee. • They also contribute to the curriculum development when the syllabus for the course is framed.
Admission of Students	Admission of Students: Admission for students has been done as per the guidelines of the Govt. of Tamil Nadu and University of Madras, Roaster system is followed during students' admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	Exam squad consisting of senior faculties. No additional papers to avoid malpractices. Only booklet is issued as answer scripts. Supplementary exam conducted for single arrear candidate for outgoing students only.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2019	N.Thirunavukkarasu	World Brackishwater Aquaculture Conference 2019 held at Central Institute of Brackishwater Aquaculture, Chennai on 23 - 25 January, 2019	Tamilnadu State Council for Science and Technology, Chennai	8000
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER	1	25/02/2019	16/03/2019	21
Gender Studies	1	18/12/2018	07/01/2019	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Minor project Schemes - TANSCH	Orientation programmes	Govt. Of Tamilnadu Welfare Scholarships and Free Bus pass.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audits Whenever any department conducts workshops or conferences, the funds are generated internally, which is audited by the commerce department. Similarly the examination funds are verified by the financial committee internally. External Audits For UGC funds, external auditor will audit the

bills and the Utilization certificate is submitted to UGC. Any objection raised, are clarified by the college. Our college settled all UGC grants till date. All the college financial bills are audited by the auditors appointed by the Director of Collegiate Education every year. AGS audit is done for every five year once regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	university of madras	Yes	Senior Faculty from other institutions
Administrative	Yes	Nil	Yes	DCE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>College makes effort to provide quality education through various curricular and co-curricular activities. It caters to a large number of students from the middle-class and low socio-economic strata at affordable cost. • The college has a very active PTA and PTA meetings are conducted regularly. • The parents are invited for various programs organized by the College and the Departments.</p> <p>• PTA funds for the appointment of Guest faculty and support staff. • The tutors meet parents individually and discuss the development of their ward and inform their academic performances. • The parents of students are kept informed through mentors or the Head of the Department of the academic performance of their wards. Parents are also notified of the attendance percentage every month. Any other behavioral and attitudinal issues are also brought to the attention of the parents. The Parents and Teachers play an active role in the progress of the students.</p>
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6.5.3 – Development programmes for support staff (at least three)

Soft skill classes Computer literacy program (CLP) Nutritional diet programs for supporting staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Submission of Data for AISHE portal Participation in NIRF

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No

d)NBA or any other quality audit	No
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6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Two UGC funded seminars were conducted on Film Studies and Fake online news	04/03/2019	04/03/2019	05/03/2020	80
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	Nil	Nil	NIL	NIL	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

NIL

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The institution conducts Two parents and teachers meeting regarding attendance and CIA marks. 2. Supplementary examination for outgoing students. 3. Mentoring system to monitor and guide the students individually. 4. Promotion of research culture through projects, publications and presentations. 5. Celebrating every year a harmonious "Samathuva pongal" celebration.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.daga.co.in/pages/academic/AQAR_2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

? Dedicated , committed and competent faculty ? Transparent admission process. The admission process is done in accordance to the counseling where students can opt their choice in selecting the branch of study. ? The college caters to the needs of students from rural areas and economically weaker sections of the society. ? The Union of the college has as its members, the students who excel in their chosen fields academically and professionally. Our institution aims at imparting an education that not only propels the students up in the career ladder, but also makes them a responsible citizen.

Provide the weblink of the institution

<http://www.daga.co.in/>

8.Future Plans of Actions for Next Academic Year

- Giving Special attention to apply for projects, publications, extension activities, conducting seminars, awareness programs and signing MOUs.
- The Botany Department proposes to start a PG programme and Research Programme (Both M.Phil. and Ph.D.) to encourage students to pursue higher education provided adequate infrastructure facilities are provided for the same.
- To apply research projects from various funding agencies.
- To Conduct National/International Conferences in various departments.
- Department of Social Work is planned to initiate a counselling center for students and staff to prevent mental illness and stress among students and staff.
- A one day workshop for students to enhance their English Language skills.
- To inculcate research attitude among the students.
- Encouraging students to become Entrepreneurs.
- Chemistry department has planning to strengthen the research programme and develop RD lab with modern analytical instruments. To get MOU with various industries and encourage the faculties for consultancy work for the surrounding needs of the industries in terms of applied research.
- Motivate students to participate in inter collegiate competitions.
- Department of Social Work planned to initiate Eco club and Green club to provide a green environment to our future, and tell the students about the importance of green environment.