

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-2015

I. Details of the Institution

1.1 Name of the Institution

Dr. Ambedkar Government Arts College

1.2 Address Line 1

E.H.ROAD. VYASARPADI

Address Line 2

CHENNAI

City/Town

CHENNAI

State

TAMILNADU

Pin Code

600 039

Institution e-mail address

dagacvys@yahoo.co.in

Contact Nos.

044-25520151

Name of the Head of the Institution:

Dr.S. SASIKALA

Tel. No. with STD Code:

044-25520151

Mobile:

Name of the IQAC Co-ordinator:

DR.M.RAVICHANDRAN

Mobile:

9444381337

IQAC e-mail address:

dagacvys@yahoo.co.in

1.3 NAAC Track ID(For ex. MHCOGN 18879)

TNCOGN12335

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.daga.co.in

Web-link of the AQAR:

www.daga.co.in/AQAR2014-15.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2005	2010
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/01/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR ____ AQAR 2013-14 submitted to NAAC 21.09.15 (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF MADRAS

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To conduct internal academic audit	done

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD			NIL	
PG	7	0		
UG	13	0		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	20	0		
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni

(On all aspects)

Alumni
 Parents
 Employers
 Students

Mode of feedback :

Online
 Manual
 Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. Board of Studies meeting is constituted in every department. Syllabi revised once in three years.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
100	83	17		

2.2 No. of permanent faculty with Ph.D.

43

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	7								

2.4 No. of Guest and Visiting faculty and Temporary faculty

15	0	0
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	5	37	
Presented papers			
Resource Persons		5	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

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2.7 Total No. of actual teaching days during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double valuation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

5		
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

85

2.11 Course/Programme wise
distribution of pass percentage :

2014- 2015

S. No	Department Name	U.G.			P.G.			M.Phil		
		No. Appeared	No Passed	Percentage	No. Appeared	No. Passed	Percentage	No. Appeared	No. Passed	Percentage
1	ENGLISH	70	45	64.29%	40	18	45%	12	8	67%
2	MATHEMATICS	42	20	47.6%	39	33	84.61%			
3	CHEMISTRY	48	24	87.5%	23	17	73.91%			
4	PLANT BIOLOGY AND PLANT BIOTECHNOLOGY	48	41	85.41%						
5	ZOOLOGY	48	41	85.48%	18	15	83.33%			
6	COMPUTER SCIENCE	54	44	81.48%	21	20	95.23%	8	8	100%
7	COMMERCE	140	126	90%	26	23	88.46%	12	8	66%
8	ECONOMICS	42	37	88.09%	4	1	25%			
9	BUSINESS ADMINISTRATION	49	46	93.88%						
10	Physics	24	13	54.16%						
11	Statistics	13	12	92..31%						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Internal academic audit

2.13 Initiatives undertaken towards faculty development

S.No	Academic Staff Development Programmes	No of Staff benefited during 2014-15
1	Refresher Course	15
2	Orientation Programme	-

3	Staff Training Conducted by the College	-
4	Summer / Winter Schools, Workshops etc	3
5	Faculty Improvement Program	-
6	Any other (NCC/NSS)	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	7	2	
Technical Staff	2	1	1	

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

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3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		4		
Outlay in Rs. Lakhs		14,50,000		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	151	93	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2014	UGC	14,50,000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

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3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

16

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased ($\geq 1-0$ lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	32162		838		33000	
Reference Books						
e-Books						
Journals			14		22	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing								
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

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4.6 Amount spent on maintenance in lakhs :

- i) ICT
 - ii) Campus Infrastructure and facilities
 - iii) Equipments
 - iv) Others
- Total :**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1920	290		42

(b) No. of students outside the state

0

(c) No. of international students

NIL

Men

No	%
0	

Women

No	%
0	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="0"/>	SET/SLET	<input type="text" value="0"/>	GATE	<input type="text" value="0"/>	CAT	<input type="text" value="0"/>
IAS/IPS etc	<input type="text" value="0"/>	State PSC	<input type="text" value="0"/>	UPSC	<input type="text" value="0"/>	Others	<input type="text" value="0"/>

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	725	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision of the College is to produce students who excel in their chosen fields, academically and professionally. It aims at the all round development of the young school boys and girls who enters their gates and hopes to mould them into a young citizen of the nation who is dependable, honest, committed and has a sound value system. With this in mind, Dr.Ambedkar Arts College aims at imparting an education that not only propels the student up the career ladder, but also makes them a responsible citizen.

Mission statement defines the College's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, College's traditions and value orientations, vision for the future, etc. With the Government assistance, the College provides free tuition, scholarships, free bus pass, career guidance and employment services.

6.2 Does the Institution has a management Information System

- **Institutional website:**

The institution has developed the official public World Wide Web portal and is registered in the following name www.daga.co.in .domain. This helps to create awareness about the college and disseminate information about the activities and educational services provided by the college worldwide. The web Portal is updated as and when necessity arises.

- ICT enabled teaching – learning process

6.3 Quality improvement strategies adopted by the institution for each of the following:

The Action Plan for the academic year 2013-14 in respect of the seven criteria was as under

6.3.1 Curriculum Development

- To ensure participation of teachers in the curriculum restructuring workshops conducted by the university.
- To provide an orientation programme to the students
- To organize Seminars for students by inviting experts from industry/ distinguished academicians.
- To continue the existing certificate courses and soft skill courses.
- To provide mentorship to the students.
- To continue training in Personality Development and Communication Skills.
- To continue Coaching Classes for Entry in Services, Remedial classes.

6.3.2 Teaching and Learning

IQAC shall evolve mechanisms and procedures to improve the academic and administrative performance of the institution by:

- Developing quality benchmarks for the various academic and Administrative activities.
- Documenting various programmes/seminars/events organised in the college.
- Active participation of Lecturers as members of BOS, BOE, panel of examiners, paper setters etc
- Preparing Annual Quality Assurance Report and Re - accreditation Report.
- Introducing innovative methods of teaching, learning and evaluation
- Conduct remedial classes for weak students
- Provide opportunities for experiential learning

- ICT enabled, student centred teaching.
- Continuous evaluation through assignments and seminars, two internal Test in each semester and Model examination in each semester.
- Regular monitoring of attendance of students
- More collaboration with Alumni Association for providing training to students.
- To continue the Computer literacy Program

6.3.3 Examination and Evaluation

- Semester pattern of Examination is followed.
- Academic Calendar is prepared and followed by the institution for its various activities The following scoring pattern is followed for Internal assessment based on Two Tests, Two assignments and Model Exam.
- Question Paper Scrutiny Committee are formulated to scrutinize the question papers before the examinations to avoid (a) out of syllabi questions (b) repetitions of questions, (c) typographical errors and to assess the merit and standard of the questions selected in the question papers.
- Instant Examinations is conducted for the candidates who have failed in only one paper within 15 days of publishing the results of the semester examinations and thereby giving benefit to the candidates to take the degree at first stroke.
- Examination squad committee is formulated during the conduct of examination to prevent and avoid any misbehaviour and malpractice among the students. External members are compulsorily drafted on squad duty.
- Oral evaluation for examinations of Common Soft skill paper –Essentials of English language, personality enrichment and Communication skills, is held with external examiners.
- College COE's office takes every possible care to prevent dilution of standards. No immoderate moderation is shown through default settings.

6.3.4 Research and Development

- Apply for more major/minor research projects to various funding agencies
- To organize extension activities in collaboration with NGOs

6.3.5 Library, ICT and physical infrastructure / instrumentation

Total No. of Books purchased during 2012-2014: 1575 books

Total amount spend during 2012-2014: 5,03,500

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

Total teaching staff Strength: 92

Total Non- Teaching Staff Strength: 25

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Y		Y	
Administrative	Y		Y	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Alumni Association is functioning, to build up long standing links with Alma matter. Every old student of the college is encouraged to become a member of the Association. Interactions are held to get their ideas for the development of the institution.

6.12 Activities and support from the Parent – Teacher Association

Parents are very co-operative and are available for meetings and other functions of the college. Their suggestions are taken seriously and acted upon. Meeting conducted regularly to give information to the parents about their ward.

6.13 Development programmes for support staff

Staff members are provided special O.D to attend skill based training programmes, orientation and refresher courses, seminars and conferences at national and international levels etc. The IQAC organizes seminars periodically to instill the updated knowledge in various fields.

Teaching and nonteaching staff can avail all the welfare schemes made by the Government of Tamil Nadu for the staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

As per the suggestions and recommendations made by green audit team, the management of the institution take various initiatives to make the campus eco-friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- At the beginning of the academic year staff meeting is held to prepare curriculum plans.
- Under autonomy, academic council meetings are held whenever necessary, especially to frame and approve curriculum for new programs.
- Department level staff meetings are held to discuss the improvements to be made in teaching and learning.
- The BOS has been constituted in all the departments under the autonomous status of the college

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Annual conduct of one hour examination on the life of the Father of Nation in association with “Gandhi Study Centre
 - The teachers are conscious of the institutional values which they exhibited in their behaviour and this, in-turn, shaped value-based behaviour in the student teachers

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Continuous efforts are being taken to reduce carbon emission in the campus.

- To make aware of students about the impact of carbon emission, the curriculum has been designed with a special subject “ENVIRONMENTAL SCIENCE” for the second year students of all the branches.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

This institution is looking forward to UGC assistance
for sustaining IQAC

8. Plans of institution for next year

To conduct seminars and workshops.
*To motivate students to participate in inter-collegiate activities.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____
