

DR AMBEDKAR GOVERNMENT ARTS COLLEGE (AUTONOMOUS)
VYASARPADI , CHENNAI 600039



IQAC REPORT 2020-2021

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1. CURRICULAR ASPECTS

2. The colleges offers 36 programmes including UG , PG and M. Phil programmes and caters to 3000 students .
3. Eight hundred and seventy two courses are offered of which 419 focus on employability/ entrepreneurship and skill development
4. Field work, projects and internships were undertaken by a total of 271 students from different departments viz., English, BBA , Mathematics, Commerce , Computer Science, Visual Communication, Economics as well as Zoology

2.TEACHING LEARNING AND EVALUATION

1. Nine hundred and sixty nine students were enrolled this year into UG and PG programmes of which based on reservation policy the number of students admitted were viz. SC (383), ST (9) and BC (287).
2. The college has 120 teaching faculty including guest lecturers and the students to teacher ratio is 3000:120.
3. Academic calendar is prepared along with teaching plan and adhered to.
4. Eight hundred and seventy eight students appeared for the final year examination of which 820 students passed, the pass percentage being 93.39 percent.
5. Feedback analysis was obtained using the Student Satisfaction Survey.

3.RESEARCH INNOVATION AND EXTENSION

1. Research grant to the tune of Rs one lakh was received by Dr Thirunavukarraru, Asst Professor ,Dept of Zoology form TANSICHE
2. Nineteen workshops/ seminars were conducted by various departments
3. Forty seven papers were published in CARE journals in 2020-2021
4. Fifteen extension activities were conducted by NCC,NSS, YRC and MSW and four hundred and forty seven students participated
5. Two departments viz. BBA and Physics have one functional MOU each
6. Seven departments initiated collaborative activities with institutions/ agencies / companies to provide internship to122 students in total. Departmental projects were offered by BBA , Visual Communication and Economic departments

4. INFRASTRUCTURE AND LEARNING RESOURCES

1. The college has 72 classrooms of which 15 are ICT enabled.
2. Expenditure for infrastructure augmentation, excluding salary, during the year was Rs 4,15,000 (INR in Lakhs):
3. Expenditure for infrastructure augmentation, excluding salary, during the year was Rs 2,00,000/
4. The college has 115 computers for the benefit of students

5. STUDENT SUPPORT

1. Two thousand and thirteen students benefitted by scholarships and freeships provided by the Government during the year
2. Seventy three students got placement in 2020-2021
3. Eighty nine students progressed to higher education in various institutions during 2020-2021
4. Three students received awards for sports and cultural activities

6. GOVERNANCE, LEADERSHIP AND MANAGEMENT

Governance through leadership

Effective leadership mechanisms is based on the Principles of decentralization and delegation of duties which demands authority embedded with responsibility and accountability. Several committees and non - statutory bodies have been initiated in the college to ensure smooth flow of work that maximises productivity with minimum expenditure of human and non-human of resources. All important decisions are made in consensus with the statutory bodies which include the Governing Body, College Council, Academic council. Decisions regarding to administration are made after convening a meeting with the Heads of the Department, Board of Studies and forums which include students and teachers. The flow of authority is in the order of Principal, HOD, 2-3 Senior faculty members, Specific Coordinators heading various committees, teaching and non - teaching faculty who serve in the committee . .

Non statutory committees include, PTA, OSA, PWD, NSS, NCC, Coordinators for MHRD, Website, Bus and Train Pass and Cooperative stores. Other committees include Planning and Evaluation Committee, Internal Complaint Committee, Examination Committee, Research Committee, Grievance Redressal Cell, Admission Committee, Library Committee, Student Council Committee, Sexual Harassment Committee, Extra Curricular Activities Committee, IQAC and NAAC Committee, Career Counselling and Placement Committee, Sports and Research Committee, Personal Counselling Committee Discipline and Anti Ragging Committee, Computer literacy and Audio visual committee, Committee for Academic Audit, Committees for Entrepreneurship, Remedial Course and Furniture needs

The functioning of the various institutional bodies

The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The rules and regulations followed by the institution with regard to admission, conduct of examination and finance appointment of faculty and guest faculty and finance in particular is based on the guidelines of Tamil Nadu State Government, Department of Higher Education and the Proceedings of the Directorate of Collegiate Education. The curriculum framework syllabus is based on the guidelines of the Tamil Nadu State Council for Higher Education and University of Madras. Infrastructure repairs and maintenance is

based on allotment from Public Works Department (PWD) and construction maintenance is taken care of by the PWD . Internal decisions which can be made by the institution such as conduction of webinars , disciplinary action, utilization of funds allotted by the government, syllabus revision , internal assessment marks allotment , formation of various committees , duties and responsibilities of various clubs and committees are based on guidelines of the statutory bodies such as governing council, academic council and college council .

Implementation of e-governance in areas of operation:

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Administration : All administrative areas such as student admission, scholarship, transfer certificate , fees collection , faculty details with regard to service registers, salary bill , civil and electrical repairs and maintenance, fund allocation for stores and equipment, machinery and equipment, maintenance as well as purchase of books and journals is completely automated. The office of the controller of examination which is fully automated takes control of all process related to examination conduct, evaluation, result declaration until award of degree through submitting the Permanent Pass Register (PPR). The faculties of the college are assigned various responsibilities related to the above to assist in smooth and effective administration

Finance and accounts: The finance section of the office is fully automated. All funds related to stores and equipment, machinery and equipment, infrastructure repair and maintenance, salary bill ,OSA funds , student fees, research grants obtained by UGC , audit statement and report are fully automated .

Student Admission and Support : The admission process is completely automated

Due to the COVID lockdown, students applications, registration, admission counseling, enrollment, fees payment , scholarships were all fully automated . Several webinars and cultural activities remedial classes, regular classes, placement opportunity announcements Alumni meetings , PTA , Counseling, Grievance Redressal were done online .

Examination: Due to the COVID pandemic lockdown all continuous assessments and End Semester Examinations were conducted on line. Question paper setting, scrutiny of question papers, hall ticket issue , examination fee collection, evaluation and result publication was online and fully automated

Welfare Measures

The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression:

Welfare schemes for teaching staff: Government insurance scheme , General and contributory , pension schemes , Maternity leave and special leave for COVID 19 , paid leave, scheme towards academic growth such as research grants , participation in refresher programme and faculty development programmes.

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Welfare schemes for non-teaching staff: Government insurance scheme , General and contributory pension schemes , maternity leave and special leave for COVID 19

Welfare schemes for students: Student co-operative society in the college campus, Scholarships, Financial aid , Free bus pass and students train pass

Fifty one teachers have undergone online/ face-to-face Faculty Development Programmes during the year 2020-2021

Audits in the Institution

Internal Audits: Internal audit is done by the department of commerce for any funds generated internally for the conduct of departmental workshops or conferences. Similarly all income expenses in the office of the Controller of Examination are verified by the financial committee.

External Audits: For UGC funds, external auditor audits the bills and the Utilization certificate is submitted to UGC. Any objection found in the Utilization certificate is clarified by the college. Almost all UGC grants are settled till date by the college. All the college financial bills are audited by the auditors appointed by the Director of Collegiate Education every year. AGS audit is also be done once in every five year

Institutional data was submitted to AISHE on 27.02.2022

7. INSTITUTIONAL VALUES AND BEST PRACTICES

Gender Equity initiatives

1. The college places a lot of emphasis on women's empowerment and gender equality in order to ensure participation of girls and boys in the institution in all academic , co-curricular and extracurricular activities;
2. Safety and security is ensured to both to both boys and girls through installation of CCTV cameras in strategic places in the campus .
3. Teaching faculty are positioned at the gate viz.,“ gate duty” twice during college hours on a rotation basis to monitor the students and prevent the incidence of ragging, harassment and discrimination of any form and any kind of anti-social behaviour.
4. Inclusiveness of both boys and girls is promoted by ensuring their participation in workshop, field work field work and internship, seminars and extension activities, sports and cultural and addressing issues of relevance to both genders viz., health , carer guidance and placement programmes.

Green campus initiatives

Green campus initiatives include:

1. The college has a barricade at the entrance to restrict entry of automobiles.
2. Sufficient pedestrian friendly pathways are provided to all buildings

- Ban plastic initiatives have been taken by the college through awareness programmes and by banning plastic usage in the college canteen

Inclusion and Situatedness Initiatives

An inclusive environment is one that exposes and prepares the students to the pressing concurrent issues and helps in finding suitable solutions. The college provides such an inclusive environment and the students are made aware of the societal bias to find possible solutions to it. The institution provides an inclusive environment giving equal opportunities to the women students and the disabled students in all extension activities, workshops and seminars. Religious, lingual, socio-economic, regional and communal discriminations are completely prohibited and all students are given equal opportunities in participation and leadership to establish the goal of “HEALTH AND WELL BEING OF ALL AND FOR ALL”. Programmes to ascertain inclusiveness is given in the following table

Inclusion and Situatedness Initiatives

Event	Date	Topic	Objective
National Seminar – Language – based	27.07.2020 - 29.07.2020	Research fields of Tamilology – 3 day workshop	To spread the awareness about the wonders and the Tamil language
International Webinar- Language based	29-08-2020	"Does Pronunciation Matter?"	To spread the importance of pronunciation in the English language
International Virtual Skill Development Programme- Environment based	8th to 10th July 2020	On "Emerging Advancements And Technologies In The Field Of life Sciences Teaching And Research"	To create sense of social responsibility in life science and contributing to the same
International Web Conference- cultural , regional and occupation based	03-08-2020 And 04-08-2020	On Innovative Technologies, Entrepreneurship Avenues And Livelihood Enhancement In Sustainable Management of Animal	To sensitize students about wellbeing of animal farmers
National Programme- Environment based	29th to 31st July, 2020	National Capacity Building Training on Marine Biodiversity and its Conservation”	To sensitize students about conservation of marine resource and people engaged in marine related activities

National Programme- Environment based	16.07.2020	National level One Day Webinar on “Green Synthesis of nanoparticles – A Futuristic Approach	To sensitize students about conservation of marine resource and people engaged in marine related activities
National program against discrimination	28.06.2021	Viruses do not discriminate... Should we? From Pandemic to a better Normal	To sensitize students about the evils of decimation
National program emphasizing health for all people irrespective of socio religious economic backgrounds and gender	25.6.2021	“Vaccination a – Fight against Covid 19 .	To encourage people of all sectors to focus on health through vaccination
Workshop –focus on health and skill development for all groups, especially teachers	1.7.2020	Online workshop on “Health and teaching skill developments”	To encourage all people especially in teaching to develop skills and focus on health
Online webinar against un touch ability	29.01.2021	Pledge towards untouchability	To fight against untouchably
Online webinar – to celebrate the role and position of women	08.03.2021	International Women’s Day	To celebrate the position of women in society
One day webinar to focus on harmony , unity and nonviolence of independent India	12.03.2021	Celebration of India’s 75 years of Independence	To draw attention to the principles of nonviolence and harmony, unity on which our country is established
National – focus on health for all	21.06.2021	International Yoga Day	To emphasize the importance of yoga to achieve health for all

Sensitisation of students to Institutional and Constitutional Obligations

Constitution Day

Constitution Day celebration was organized on 26th November , 2020 by University of Madras through online. The event was presided by the Chief Guest Honorable J ustice P N Prakash – Judge (Madras High Court) and was participated by Program officers.

Bottles Of Change

“Bottles of Change” was an event organised by University of Madras on 13th January 2021: through online. Guest of honour was Mrs. Anjana Ghosh, Director Bisleri International Pvt. Ltd. Fourteen students from the college participated in the event and had a experience on how they as students should be as catalyst for change in the society

Pledge Against Untouchability

“Pledge against untouchability”, was organised on 29th January 2021 by Dr. Ambedkar Government Arts College, Chennai. Forty students participated in taking oath. The evils of untouchability was discussed

Campus Cleaning

NSS organized “Campus Cleaning” on 13th February , 2021. Seventy-Five students participated in campus cleaning activity. The students were encouraged on importance of keeping campus clean

Road Safety Awareness

Road Safety Awareness was conducted on February 25th Feb 2021: at Rajarathinam Stadium – Chennai. The Guest of honour was Mr. Mukesh Agarwal – Chennai Commissioner. Fourteen students participated in the event.

Organ Donation Awareness Program

Event on “organ donation awareness program” was organized by University of Madras via online on 25th Feb 2021 .The Guest of honour was Mrs. Ishwaraya – Mohan Foundation. Only program officers participated and the message was conveyed to NSS students

International Women’s Day

International Women’s Day was organized by NSS Unit Dr. Ambedkar College on 8th March 2021 along with Women empowerment. The Guest of honour was Dr. R. Sumathy – Principal Dr. Ambedkar Govt. Arts College, Chennai. Fifty women staff and students participated.



Celebration Of India’s 75th Year Of Independence

Celebration of India’s 75th year of Independence was held on 12th March 2021 at Gandhi Mandapam. Seven students participated in the event.

Volunteers For State Election

NSS student volunteers helped and served as volunteers for State election on 5th to 7th April 2021. Fourteen students rendered their service.

Tele Calling Project Of Outbound Call To Covid Patients In Home Isolation

NSS volunteers along with Chennai volunteers and with Greater Chennai Corporation organized a virtual event on TELE CALLING PROJECT OF OUTBOUND CALL TO COVID PATIENTS IN HOME ISOLATION to check on their mental and emotional wellness . Our NSS students R. Sujay, S. Gowtham & N. Swetha participated in the month of April 2021.

Covid 19 Action Program

COVID- 19 action program was organized through online by University of Madras on 28th April 2021. The Guest of honour was Prof. Gowri – VC (University of Madras). Program officers participated in the event and the details were conveyed to NSS students

Psychological First Aid

Workshop on topic “Psychological First Aid” was organized on 25th to 27th May 2021 by Department of Counselling & NSS unit of University of Madras. Four students participated in the workshop.

International Yoga Day.

International Yoga Day, was organized by NSS Unit & Dept. of Physical Education on 21st June 2021 at Dr. Ambedkar Govt. Arts College, Chennai. Guest of Honor was Dr. R. Sumathy – Principal (Dr. Ambedkar Govt. Arts College). Fifty five students participated

BEST PRACTICES

The best practice include

1. Supporting “Earn While You Learn” Initiatives To Prevent Student Drop Out And Increase Student Enrolment
2. Promoting Gender Equity Through Sports
3. Promotion Of Martial Arts (Silambam) As A Reinvented Sport And Channel Of Self Defence
4. Promoting Community Service Through Multifarious Extension Activities promoting Community Service Through Multifarious Extension Activities

INSTITUTIONAL DISTINCITVENSS

It is well known that “ **Experiential Learning**” is the process of learning by doing. By engaging students in hands-on experiences and reflection, they are better able to connect theories and knowledge learned in the classroom to real-world situations’ especially during the pandemic lockdown

Students were given the opportunity to upgrade their knowledge and practical skills through Online seminars (webinars) skill development programmers , online workshops and E quizzes to participate in various extension activities related to COVID vaccination , serve as volunteers during state elections which provided a scope to learn by thinking, analysing and doing . The institution takes special effort to “**provide an inclusive environment**” giving equal opportunities to the women students and the disabled students even in the online mode of teaching and learning ..

The experiential learning and sharing of knowledge was further expanded through the conduct of the online intercollegiate cultural by the YRC which included an online quiz , painting and oratorical competitions. Seventeen colleges throughout Tamil Nadu participated and 249 students took part proving that experiential learning is a possibility on online mode and it also showcased the remarkable interaction capacity of students

PLAN OF ACTION FOR THE NEXT ACADEMIC YEAR

- To revise the syllabus as per guide lines of Blooms Taxonomy – model taxonomy for educational objectives
- To offer value added courses
- To introduce a systemic feedback mechanism where feedback is collected, analyzed and action is taken and the feedback process is documented.
- To strengthen alumni involvement in the growth and development of the institution
- To digitalize the college library.
- To have more club and committees to decentralize the implementation of various activities in a productive way.
- To increase the number of ICT enabled classrooms.
- To encourage participation of teachers in various FDP and to motivate them to undertake projects and increase number of paper publications .
- To initiate online and offline co-curricular and extra curricular activities and encourage students to participate.
- To initiate facilities for alternate source of energy and energy conservation
- To address the areas of lacunae such as need for common room, management of degradable waste and non-degradable waste
- To improve the institutional quality audit for environment and energy .
- Enhance the functioning of placement cell to ensure that more students are gainfully employed
- To collaborate with more organizations through the signing of MOU's .
- To provide facilities that would make the institute more disabled friendly




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