

DR AMBEDKAR GOVERNMENT ARTS COLLEGE (AUTONOMOUS)

VYASARPADI , CHENNAI 600039

2020-2021



CRITERIA 6.1.2

STRATEGIC PERSPECTIVE PLANNING AND IMPLEMENTATION

A CASE STUDY -2020-2021

DR AMBEDKAR GOVERNMENT ARTS COLLEGE (Autonomous)

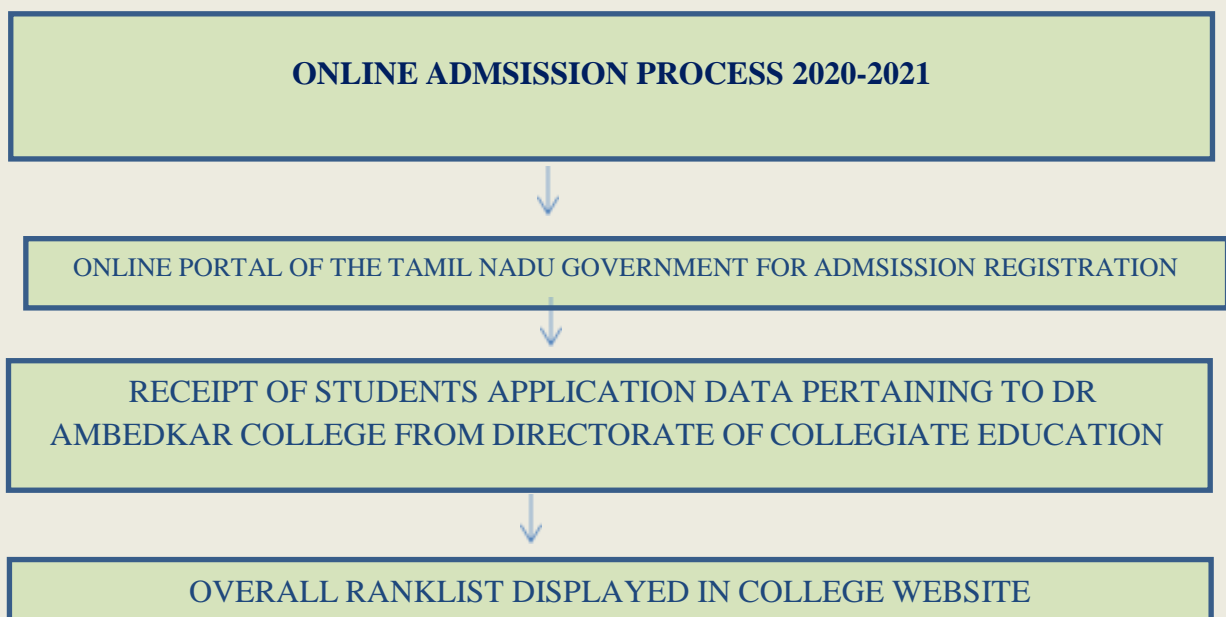
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CASE STUDY : ONLINE ADMISSION

Online Mode of Admission was a strategically planned articulated and implemented

Due to the unprecedented lockdown, the online mode of admission was implemented under the guidance of Higher Education Department. And Directorate of Collegiate Education. Online admission portal created by the government was used for registration. The Principal along with admission committee framed the work flow. All applications earmarked for the college were received and sent online to the various departments, The Heads and department faculty ranked the applicants based on marks , reservation policy and sanctioned strength . In the first admission counseling, students were contacted through their mail ID and were asked to upload all relevant documents. Document verification was done and data of the selected candidates were sent to the admission committee. The candidates who were provisionally selected were sent a mail along with fee details. Fees were remitted online and the daily fees collection was controlled by the Bursar and Office staff. Following SOP , students in different departments were given a schedule when they could come in person and submit their TC to confirm their admission. This was followed by second and third counseling to fill in all vacancies to complete the admission process



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'DEPARTMENT HOD'S AND FACULTY TO PREPARE DEPARTMENT RANK LIST ONLINE AND DISPLAY IN WEBSITE OF COLLEGE

PROVISIONAL SELECTION OF CANDIDATES BASED ON SANCTIONED STRENGTH, RESERVATION POLICY AND MARKS

SELECTION LIST OF FIRST COUNSELLING CANDIDATES MAILED TO ADMISSION COMMITTEE FOR APPROVAL

PROVISIONALLY SELECTED CANDIDATES INFORMED THROUGH E-MAIL AND ASKED TO UPLOAD ALL CERTIFICATES FOR VERIFICATION

ONLINE FEES PAYMENT BY CANDIDATES


FEES RECEIPT MONITORED AND TALLIED BY OFFICE UNDER SUPERVISION OF BURSAR AND OFFICE STAFF

SUBSEQUENT ONLINE SECOND AND THIRD COUNSELING TO FILL IN VACANCIES

FOLLOWING SOP, STUDENTS FROM DIFFERENT DEPARTMENTS ASKED TO SUBMIT ORIGINAL TC TO CONFIRM ADMISSION

ADMISSION PROCESS SUCCESSFULLY COMPLETED




Principal
Dr. Ambedkar Govt.
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