



UNIVERSITY OF MADRAS

(Established under the Act of Incorporation XXVII of 1857 - Madras
University Act) [State University]

Centenary Buildings, Chepauk, Chennai 600 005.

No: D.2/ Ph.D GUIDE Recogn. / 2014 / 2602

Date:

From
The Registrar
University of Madras
Chennai - 600 005.

31 OCT 2014

To
Dr. J. Jayakumar,
Associate Professor,
Department of Commerce,
Dr. Ambedkar Government Arts College,
Vyasarpadi, Chennai 600 039.

Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students - Reg.

Ref: Your Application dated 11.09.2014.

With reference to your application cited above, I am by direction, to inform you that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in Commerce of this University subject to the following conditions:-

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree, the total number of candidates who can be registered for the Ph.D. programme, both full-time and part-time under a Supervisor, at any point of time shall not exceed **TEN** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges
2. A Supervisor will be permitted to guide Ph.D within the total number of **TEN** students from University of Madras and other Universities in Tamilnadu.
3. A Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
4. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
5. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
6. As per the remarks of the Chairman, Board of Studies in Commerce, I am also to inform you that you are prohibited from acting as 'External Part-time PhD Guide' for other Universities.

Yours faithfully,

REGISTRAR

Copy to : 1. The Principal, Dr. Ambedkar Government Arts College, Vyasarpadi, Chennai 600 039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation) 3. Stock File (D2).



UNIVERSITY OF MADRAS

(Established under the Act of Incorporation XXVII of 1857 - Madras
University Act) [State University]

Centenary Buildings, Chetpauk, Chennai 600 005.

Sl. No. D.2/ Ph.D GUIDE Recogn. / 2015 / 1683

Date: 18 AUG 2015

From
The Registrar
University of Madras
Chennai - 600 005.

Dr. S. Bama,
Assistant Professor,
Department of Commerce,
Dr. Ambedkar Government Arts College,
Vysarpadi, Chennai 600 039.

Madam,

Sub: Recognition as a Supervisor to guide Ph.D. students - Reg.
Ref: Your Application dated April 2014

With reference to your application cited above, I am by direction, to inform that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in Commerce of this University subject to the following conditions:-

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree, the total number of candidates who can be registered for the Ph.D. programme, both full-time and part-time under a Supervisor, at any point of time shall not exceed TEN (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges
2. A Supervisor will be permitted to guide Ph.D within the total number of TEN students from University of Madras and other Universities in Tamilnadu
3. A Supervisor shall not guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
4. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
5. The Supervisors who wish to avail leave/lien/deputation beyond a period of SIX MONTHS shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
6. Further you are prohibited from acting as 'External Part-time PhD Guide' for other Universities.

Yours faithfully,


REGISTRAR

- Copy to : 1. The Principal, Dr. Ambedkar Government Arts College, Vysarpadi, Chennai 600 039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation).
3. Stock File (D2).



UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 -
Madras University Act) [State University]
Centenary Buildings, Chepauk, Chennai - 600 005.



No: RP/ Guideship/Ph.D./Approval/2019/ 890

Date: 24 JUN 2019

From
THE REGISTRAR
University of Madras

To
Dr. S. Saravanan,
[DOB: 52 years, 15.02.1967]
Assistant Professor, Department of Commerce,
Dr. Ambedkar Government Arts College,
Vyasarpadi, Chennai - 600039.

Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students - Reg.

Ref: Application No: 20190100004 and received on:08.03.2019.

With reference to your application cited above, I am, by direction, to inform that you have been recognized as a Supervisor, irrespective of declaration of satisfactory completion of probation, for guiding students leading to the award of the Ph.D. Degree in Commerce of this University and prohibited from acting as 'External Part-time Ph.D. Guide' for other Universities. If any discrepancies/charges imposed upon you, in future, on the confirmation of your service thereon the approval of grant of guideship will be rescind/withdrawn and subject to the following conditions:-

1. As per the Ph. D. regulations 2018, the total number of candidates who can be registered for the Ph.D. programme, **both full-time and part-time** under a Supervisor / Co - Supervisor, at any point of time shall not exceed **Four** for **Assistant Professor**, **Six** for **Associate Professor** and **Eight** for **Professor** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges.
2. A Supervisor / Co- Supervisor shall not guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
3. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
4. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.

Yours faithfully,

REGISTRAR

Copy to:

1. The Principal, Dr. Ambedkar Government Arts College, Vyasarpadi, Chennai - 600039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation 1 / Evaluation 2).
3. E-Governance.
4. Stock File (RP).



UNIVERSITY OF MADRAS

(Established under the Act of Incorporation XXVII of 1857 - Madras
University Act) [State University]

Centenary Buildings, Chepauk, Chennai 600 005.

No: D.2/ Ph.D GUIDE Recogn. / 2015 / 681

Date:

1 APR 2015

From
The Registrar
University of Madras
Chennai - 600 005.

To
Dr. K. Shyamala,
Associate Professor,
Department of Computer Science,
Dr. Ambedkar Government Arts College,
Vyasarpadi, Chennai 600 039

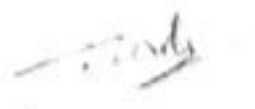
Madam,

Sub: Recognition as a Supervisor to guide Ph.D. students - Reg.
Ref: Your Application dated 09.10.2013.

With reference to your application cited above, I am by direction, to inform that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in **Computer Science** of this University subject to the following conditions:-

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree, the total number of candidates who can be registered for the Ph.D. programme, both full-time and part-time under a Supervisor, at any point of time shall not exceed **TEN** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges
2. A Supervisor will be permitted to guide Ph.D within the total number of **TEN** students from University of Madras and other Universities in Tamilnadu
3. A Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
4. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
5. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.

Yours faithfully,


REGISTRAR

Copy to : 1. The Principal, Dr. Ambedkar Government Arts College, Vyasarpadi, Chennai 600 039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation).
3. Stock File (D2).



UNIVERSITY OF MADRAS

(Established under the Act of Incorporation XXVII of 1857 - Madras University Act) [State University]

Centenary Buildings, Chepauk, Chennai 600 005.

No: D.2/ Ph.D GUIDE Recogn. / 2015 / 678

Date: - 1 APR 2015

From
The Registrar
University of Madras
Chennai - 600 005.

To
Dr. A. Murugan,
Associate Professor,
Department of Computer Science,
Dr. Ambedkar Government Arts College,
Vyasarpadi, Chennai 600 039.

Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students - Reg.
Ref: Your Application dated 09.10.2013.

With reference to your application cited above, I am by direction, to inform that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in Computer Science of this University subject to the following conditions:-

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree, the total number of candidates who can be registered for the Ph.D. programme, both full-time and part-time under a Supervisor, at any point of time shall not exceed TEN (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges
2. A Supervisor will be permitted to guide Ph.D within the total number of TEN students from University of Madras and other Universities in Tamilnadu
3. A Supervisor shall not guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
4. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
5. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.

Yours faithfully,

REGISTRAR

Copy to : 1. The Principal, Dr. Ambedkar Government Arts College, Vyasarpadi, Chennai 600 039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation).
3. Stock File (D2).



[Handwritten signature]

UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 – Madras
University Act) [State University]
Centenary Buildings, Chepauk, Chennai 600 005.

No: D.2/ Ph.D GUIDE Recogn. / 2017 /

308

Date: 22 JAN 2018

From
The Registrar
University of Madras
Chennai – 600 005.



0077

To
Dr. T. Kumaran,
[DOB: 52 years, 16.07.1963]
Assistant Professor, Department of Zoology,
Dr. Ambedkar Government Arts College,
Vyasarpadi, Chennai 600 039

Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students – Reg.
Ref: Your Application dated 18.04.2016.

With reference to your application cited above, I am by direction, to inform that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in **Zoology** of this University subject to the following conditions:-

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree, the total number of candidates who can be registered for the Ph.D. programme, **both full-time and part-time** under a Supervisor, at any point of time shall not exceed **TEN** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges
2. A Supervisor will be permitted to guide Ph.D within the total number of **TEN** students from University of Madras.
3. A Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
4. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
5. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
6. Further you are directed to recommend only two Full Time and one Part Time candidates for Ph.D in the first instance (initially).

Yours faithfully,

[Signature]
REGISTRAR

Copy to : **The Principal, Dr. Ambedkar Government Arts College, Vyasarpadi, Chennai 600 039.**
2. The Section Officer, Ph.D. Section (Registration / Evaluation / RPO).
3. Stock File (D2).



UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 – Madras
University Act) [State University]
Centenary Buildings, Chepauk, Chennai 600 005.

No: D.2/ Ph.D GUIDE Recogn. / 2018 / 025

Date: **15 APR 2018**

From
The Registrar
University of Madras
Chennai – 600 005.

To
Dr. K. Samyannan.
[DOB: 54 years, 25.05.1963]
Assistant Professor,
Department of Zoology,
Dr. Ambedkar Government College,
Vyasarpadi, Chennai 600 039

Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students – Reg.
Ref: Your Application dated 13.07.2015.

With reference to your application cited above, I am by direction, to inform that you have been recognized as a Supervisor for guiding students leading to the award of the Ph.D. Degree in **Zoology** of this University subject to the following conditions:-

1. As per the Ph. D. regulations 2016, the total number of candidates who can be registered for the Ph.D. programme, both full-time and part-time under a Supervisor / Co - Supervisor, at any point of time shall not exceed **Four for Assistant Professor, Six for Associate Professor and Eight for Professor** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges.
2. A Supervisor / Co- Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
3. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
4. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
5. Further you are directed to recommend only two Full Time and one Part Time candidates for Ph.D in the first instance (initially).

Yours faithfully,


REGISTRAR

Copy to : 1. **The Principal**, Dr. Ambedkar Government College, Vyasarpadi, Chennai 600 039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation / RPO).
3. Stock File (D2).



UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 – Madras
University Act) [State University]
Centenary Buildings, Chepauk, Chennai 600 005.

No: D.2/ Ph.D GUIDE Recogn. / 2017/ 2664

Date: 07 DEC 2017

From
The Registrar
University of Madras
Chennai – 600 005.

To
Dr. R. Saravanan,
[DOB: 47 years, 02.06.1968]
Assistant Professor, Department of *Advanced Zoology & Biotechnology*,
Dr. Ambedkar Government College,
Vyasarpadi, Chennai 600 039

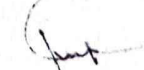
Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students – Reg.
Ref: Your Application dated 09.07.2015.

With reference to your application cited above, I am by direction, to inform that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in *Advanced Zoology & Biotechnology* of this University subject to the following conditions:-

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree, the total number of candidates who can be registered for the Ph.D. programme, **both full-time and part-time** under a Supervisor, at any point of time shall not exceed **TEN** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges
2. A Supervisor will be permitted to guide Ph.D within the total number of **TEN** students from University of Madras.
3. A Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
4. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
5. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
6. Further he is directed to recommend only two Full Time and one Part Time candidates for Ph.D in the first instance (initially).

Yours faithfully,


REGISTRAR

Copy to : 1. The Principal, Dr. Ambedkar Government College, Vyasarpadi, Chennai 600 039
2. The Section Officer, Ph.D. Section (Registration + Evaluation + RPO)
3. Stock File (D2).



UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 - Madras
University Act) [State University]
Centenary Buildings, Chepauk, Chennai 600 005.

No: D.2/ Ph.D GUIDE Recogn. / 2017 / 2685

Date:

07 DEC 2017

From

The Registrar

University of Madras

Chennai - 600 005.

To

Dr. N. Thirunavukkarasu,

[DOB: 38 years, 27.07.1977]

Assistant Professor,

Department of Advanced Zoology and Biotechnology,

Dr. Ambedkar Government College,

Vyasarpadi, Chennai 600 039

Sir,

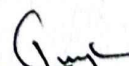
Sub: Recognition as a Supervisor to guide Ph.D. students - Reg.

Ref: Your Application dated 09.07.2015.

With reference to your application cited above, I am by direction, to inform that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in **Advanced Zoology & Biotechnology** of this University subject to the following conditions:-

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree, the total number of candidates who can be registered for the Ph.D. programme, **both full-time and part-time** under a Supervisor, at any point of time shall not exceed **TEN** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges
2. A Supervisor will be permitted to guide Ph.D within the total number of **TEN** students from University of Madras.
3. A Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
4. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
5. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
6. Further he / she is directed to recommend only two Full Time and one Part Time candidates for Ph.D in the first instance (initially).

Yours faithfully,


REGISTRAR

- Copy to : 1. The Principal, Dr. Ambedkar Government College, Vyasarpadi, Chennai 600 039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation / RPO).
3. Stock File (D2).



UNIVERSITY OF MADRAS

(Established under the Act of Incorporation XXVII of 1857 - Madras
University Act) [State University]

Centenary Buildings, Chepauk, Chennai 600 005.



No. D.2/ Ph.D GUIDE Recogn / Part-Time / 2013/2471

Date: 19 NOV 2013

From
The Registrar i/c
University of Madras
Chennai - 600 005.

To
Dr. R. Srividya
Assistant Professor,
Department of English,
Dr. Ambedkar Govt, Arts College,
Chennai-600 039

Madam,

Sub: Recognition as a Supervisor to guide Ph.D. students
on **Part-Time** basis - Reg.
Ref: Your Application dated: 21.09.2012.

With reference to your application cited above, I am by direction, to inform you that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in **English** on **Part-Time** basis of this University subject to the following conditions:

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree (with effect from July 2010), the total number of candidates who can be registered for the Ph.D. programme, under a Supervisor, at any point of time shall not exceed **TEN (including Re-registered candidates)** for a Supervisor working in the University Departments, Affiliated Colleges and for Research Institutions shall not exceed **EIGHT** (including Re-registered candidates).
2. A Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
3. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
4. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.

Yours faithfully,

[Signature]
REGISTRAR i/c

Copy to : 1. The Principal, Dr. Ambedkar Govt, Arts College, Chennai-600 039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation).
3. Stock File (D2).



VELS
UNIVERSITY



VELS INSTITUTE OF SCIENCE, TECHNOLOGY AND ADVANCED STUDIES (VITAS)

PROCEEDINGS OF THE REGISTRAR, VELS UNIVERSITY, CHENNAI
PRESENT: DR. KRISHNAMURTHY, M.A., Ph.D.

Dated: 20.12.2014

NO. UPT/4030/20002/2014



UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 - Madras
University Act) [State University]
Centenary Buildings, Chepauk, Chennai 600 005

No. D.2/ Ph.D GUIDE Recogn. / 2018 / 329/

Date: 27 FEB 2018

From
The Registrar
University of Madras
Chennai - 600 005.

To
Dr. G. Ramachandran,
[DOB: 52 years 15.04.1964]
Assistant Professor,
Department of Chemistry,
Dr. Ambedkar Government Arts College,
Vyasarpadi, Chennai - 600 039.

Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students - Reg.
Ref: Your Application dated 01.09.2016.

With reference to your application cited above, I am by direction, to inform that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in **Chemistry** of this University subject to the following conditions:-

1. As per the Ph. D. regulations 2016, the total number of candidates who can be registered for the Ph.D. programme, **both full-time and part-time** under a Supervisor / Co - Supervisor, at any point of time shall not exceed **Four** for Assistant Professor, **Six** for Associate Professor and **Eight** for Professor (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges.
2. A Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
3. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
4. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
5. Further you are directed to recommend only two Full Time and one Part Time candidates for Ph.D in the first instance (initially).

Yours faithfully.

REGISTRAR

- Copy to : 1. The Principal, Dr. Ambedkar Government Arts College, Vyasarpadi, Chennai - 600 039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation / RPO).
3. Stock File (D2).



[Handwritten signature]

UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 – Madras
University Act) [State University]
Centenary Buildings, Chepauk, Chennai 600 005.

No: D.2/ Ph.D GUIDE Recogn. / 2017 /

308

Date: 22 JAN 2018

From
The Registrar
University of Madras
Chennai – 600 005.



0077

To
Dr. T. Kumaran,
[DOB: 52 years, 16.07.1963]
Assistant Professor, Department of Zoology,
Dr. Ambedkar Government Arts College,
Vyasarpadi, Chennai 600 039

Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students – Reg.

Ref: Your Application dated 18.04.2016.

With reference to your application cited above, I am by direction, to inform that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in **Zoology** of this University subject to the following conditions:-

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree, the total number of candidates who can be registered for the Ph.D. programme, **both full-time and part-time** under a Supervisor, at any point of time shall not exceed **TEN** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges
2. A Supervisor will be permitted to guide Ph.D within the total number of **TEN** students from University of Madras.
3. A Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
4. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
5. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
6. Further you are directed to recommend only two Full Time and one Part Time candidates for Ph.D in the first instance (initially).

Yours faithfully,

[Signature]
REGISTRAR

Copy to : **The Principal, Dr. Ambedkar Government Arts College, Vyasarpadi, Chennai 600 039.**
2. The Section Officer, Ph.D. Section (Registration / Evaluation / RPO).
3. Stock File (D2).



UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 – Madras
University Act) [State University]
Centenary Buildings, Chepauk, Chennai 600 005.

No: D.2/ Ph.D GUIDE Recogn. / 2018 / 025

Date: **15 APR 2018**

From
The Registrar
University of Madras
Chennai – 600 005.

To
Dr. K. Samyapnan.
[DOB: 54 years, 25.05.1963]
Assistant Professor,
Department of Zoology,
Dr. Ambedkar Government College,
Vyasarpadi, Chennai 600 039

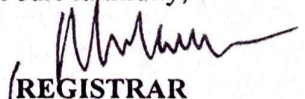
Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students – Reg.
Ref: Your Application dated 13.07.2015.

With reference to your application cited above, I am by direction, to inform that you have been recognized as a Supervisor for guiding students leading to the award of the Ph.D. Degree in **Zoology** of this University subject to the following conditions:-

1. As per the Ph. D. regulations 2016, the total number of candidates who can be registered for the Ph.D. programme, both full-time and part-time under a Supervisor / Co - Supervisor, at any point of time shall not exceed **Four for Assistant Professor, Six for Associate Professor and Eight for Professor** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges.
2. A Supervisor / Co- Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
3. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
4. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
5. Further you are directed to recommend only two Full Time and one Part Time candidates for Ph.D in the first instance (initially).

Yours faithfully,


REGISTRAR

Copy to : 1. **The Principal**, Dr. Ambedkar Government College, Vyasarpadi, Chennai 600 039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation / RPO).
3. Stock File (D2).



UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 – Madras
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Centenary Buildings, Chepauk, Chennai 600 005.

No: D.2/ Ph.D GUIDE Recogn. / 2017/ 2664

Date: 07 DEC 2017

From
The Registrar
University of Madras
Chennai – 600 005.

To
Dr. R. Saravanan,
[DOB: 47 years, 02.06.1968]
Assistant Professor, Department of *Advanced Zoology & Biotechnology*,
Dr. Ambedkar Government College,
Vyasarpadi, Chennai 600 039

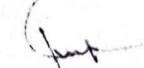
Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students – Reg.
Ref: Your Application dated 09.07.2015.

With reference to your application cited above, I am by direction, to inform that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in *Advanced Zoology & Biotechnology* of this University subject to the following conditions:-

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree, the total number of candidates who can be registered for the Ph.D. programme, **both full-time and part-time** under a Supervisor, at any point of time shall not exceed **TEN** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges
2. A Supervisor will be permitted to guide Ph.D within the total number of **TEN** students from University of Madras.
3. A Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
4. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
5. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
6. Further he is directed to recommend only two Full Time and one Part Time candidates for Ph.D in the first instance (initially).

Yours faithfully,


REGISTRAR

Copy to : 1. The Principal, Dr. Ambedkar Government College, Vyasarpadi, Chennai 600 039
2. The Section Officer, Ph.D. Section (Registration + Evaluation + RPO)
3. Stock File (D2).



UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 - Madras
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Centenary Buildings, Chepauk, Chennai 600 005.

No: D.2/ Ph.D GUIDE Recogn. / 2017 / 2685

Date:

07 DEC 2017

From

The Registrar

University of Madras

Chennai - 600 005.

To

Dr. N. Thirunavukkarasu,

[DOB: 38 years, 27.07.1977]

Assistant Professor,

Department of Advanced Zoology and Biotechnology,

Dr. Ambedkar Government College,

Vyasarpadi, Chennai 600 039

Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students - Reg.

Ref: Your Application dated 09.07.2015.

With reference to your application cited above, I am by direction, to inform that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in **Advanced Zoology & Biotechnology** of this University subject to the following conditions:-

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree, the total number of candidates who can be registered for the Ph.D. programme, **both full-time and part-time** under a Supervisor, at any point of time shall not exceed **TEN** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges
2. A Supervisor will be permitted to guide Ph.D within the total number of **TEN** students from University of Madras.
3. A Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
4. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
5. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
6. Further he / she is directed to recommend only two Full Time and one Part Time candidates for Ph.D in the first instance (initially).

Yours faithfully,


REGISTRAR

- Copy to : 1. The Principal, Dr. Ambedkar Government College, Vyasarpadi, Chennai 600 039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation / RPO).
3. Stock File (D2).



UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 -
Madras University Act) [State University]
Centenary Buildings, Chepauk, Chennai - 600 005.



No: RP/ Guideship/Ph.D./Approval/2020/ **474**

Date: **27 MAY 2020**

From
THE REGISTRAR
University of Madras

To
Dr. L. Lakshmi,
[DOB: 40 years, 02.05.1979]
Assistant Professor, Department of Chemistry,
Dr. Ambedkar Govt. Arts College, Vyasarpadi, Chennai - 600039

Madam,

Sub: Recognition as a Supervisor to guide Ph.D. students – Reg.
Ref: Your Application No.20190700021 received on 08.08.2019.

With reference to your application cited above, I am, by direction, to inform that you have been recognized as a Supervisor for guiding scholars leading to award of Ph.D. Degree in **Chemistry** of this University subject to the following conditions:-

1. As per the Ph. D. regulations 2018, the total number of candidates who can be registered for the Ph.D. programme, **both full-time and part-time** under a Supervisor / Co - Supervisor, at any point of time shall not exceed **Four** for **Assistant Professor**, **Six** for **Associate Professor** and **Eight** for **Professor** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges.
2. A Supervisor / Co- Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission.
3. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service and permitted to take candidates for guidance in July Session if the retirement in May / June of the next year.
4. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
5. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
6. The Supervisors are exempted to seek for M.Phil guideship and be permitted to guide M.Phil dissertation also if the said Department is recognized for conducting research leading to M.Phil [Full-Time] Degree.
7. The total number of candidates who can be registered for the **M.Phil Degree**, both full-time and part-time under a Supervisor, at any point of time shall not exceed **One** for Assistant Professor, **Two** for Associate Professor and **Three** for Professor.

Yours faithfully,

REGISTRAR

Copy to:

1. The Principal, Dr. Ambedkar Govt. Arts College, Vyasarpadi, Chennai - 600039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation 1 / Evaluation 2).
3. E-Governance, UNOM.
4. Stock File (RP).



UNIVERSITY OF MADRAS

(Established under the Act of Incorporation XXVII of 1857 – Madras University Act) [State University]

Centenary Buildings, Chepauk, Chennai 600 005.



No: D.2/ Ph.D GUIDE Recogn / **Part-Time** / 2011/ 2798

Date:

- 2 NOV 2011

From

The Registrar i/c

University of Madras
Chennai – 600 005.

To

Dr.G. Palani

Assistant Professor, Department of Mathematics
Dr. Ambedkar Government Arts College, Chennai - 600 039.

3/11/11
Dr. G. Palani

Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students in **Mathematics**
on **Part-Time** basis – Reg.

Ref: Your Application dated: 18.07.2011.

With reference to your application cited above, I am by direction, to inform you that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in **Mathematics** on **Part-Time** basis of this University subject to the following conditions :

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree (with effect from July 2010), the total number of candidates who can be registered for the Ph.D. programme, both full-time and part-time under a Supervisor, at any point of time shall not exceed **EIGHT (including Re-registered candidates)** for a Supervisor working in the University Departments, Affiliated Colleges and Research Institutions.
2. A Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
3. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
4. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.

Yours faithfully,

REGISTRAR i/c

- Copy to :
1. The Principal, Dr.Ambedkar Government Arts College, Chennai – 600 039.
 2. The Section Officer, Ph.D. Section (Registration / Evaluation)
 3. Stock File (D2).



UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 -
Madras University Act) [State University]
Centenary Buildings, Chepauk, Chennai 600 005.



No. RP/Guideship/Ph.D./FT/Dr. Ambedkar Arts College/2019/ 2043

Date: 20 Nov

From
THE REGISTRAR
University of Madras

To
Dr. A. Vijayakanth,
Assistant Professor and Head,
Department of Economics,
Dr. Ambedkar Government Arts College,
Vyasarpadi, Chennai - 600039

Sir,

Sub: Ph.D. Guideship - Permission to guide Full Time scholars - Economics-Reg.

Ref: This office letter No:D.2/Ph.D Guide Recogn – Transfer/2014/933 dated
23.04.2014

With reference to the above, I am to inform that permission has been granted to supervise the research scholars leading to award of Ph.D. degree in Economics on Full-time basis subject to the following conditions:-

1. As per the Ph. D. regulations 2018, the total number of candidates who can be registered for the Ph.D. programme, under a Supervisor / Co - Supervisor, at any point of time shall not exceed **Four** for **Assistant Professor**, **Six** for **Associate Professor** and **Eight** for **Professor** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges.
2. A Supervisor / Co- Supervisor shall not guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
3. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
4. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.

Yours faithfully,


REGISTRAR

Copy to:

1. The Principal, Dr. Ambedkar Government Arts College, Vyasarpadi, Chennai – 600039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation 1 / Evaluation 2)
3. E-Governance, UNOM
4. Stock File (RP).



UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 - Madras
University Act) [State University]
Centenary Buildings, Chepauk, Chennai 600 005.

No. D.2 Ph.D GUIDE Recogn. / 2017 / 1975

Date: 25 OCT 2017

From
The Registrar
University of Madras
Chennai - 600 005.

To
✓ Dr. P. Krishnamoorthy,
[DOB: 47 years 21.01.1969]
Assistant Professor, Department of Chemistry,
Dr. Ambedkar Government Arts College,
Vyasarpadi, Chennai - 600 039.

Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students - Reg.

Ref: Your Application dated: 28.08.2016

With reference to your application cited above, I am by direction, to inform that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in **Chemistry** of this University subject to the following conditions:-

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree, the total number of candidates who can be registered for the Ph.D. programme, **both full-time and part-time** under a Supervisor, at any point of time shall not exceed **TEN** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges
2. A Supervisor will be permitted to guide Ph.D within the total number of **TEN** students from University of Madras.
3. A Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
4. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
5. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
6. Further he is directed to recommend only two Full Time and one Part Time candidates for Ph.D in the first instance (initially).

Yours faithfully,


REGISTRAR

Copy to : 1. The Principal, Dr. Ambedkar Government Arts College, Vyasarpadi, Chennai - 600 039..
2. The Section Officer, Ph.D. Section (Registration / Evaluation / RPO).
3. Stock File (D2).



UNIVERSITY OF MADRAS

சென்னைப் பல்கலைக்கழகம்

(Established under the Act of Incorporation XXVII of 1857 –
Madras University Act) [State University]

Centenary Buildings, Chepauk, Chennai- 600 005.

No:D.2/M.PHIL/GUIDE/2014 / 1450

Dated: 25 JUN 2014

From
The Registrar,
University of Madras,
Chennai – 600 005.

To,
Dr. P. Krishnamoorthy
Assistant Professor,
Dept. of Chemistry,
Dr. Ambedkar Govt. Arts College,
Vyasarpadi, Chennai-600 039

Sir,

Sub: Recognition as a Supervisor for guiding Students for **M.Phil** degree Course in
Chemistry – Regarding.

Ref: Your application dated: 30.09.2013.

With reference to the above, I am, by direction, to inform you that you have been recognized as a Supervisor for guiding Students doing research leading to **M.Phil** Degree Course in **Chemistry** of this University.

Yours faithfully,


REGISTRAR

Copy to: 1. The Principal, Dr. Ambedkar Govt. Arts College, Vyasarpadi, Chennai-600 039
2. The Section Officer, M.Phil Exam Section.
3. Stock File.



No. D 2/ Ph.D GUIDE/ Recogn. / 2017 / 2055

Date 27 OCT 2017

From
The Registrar
University of Madras
Chennai - 600 005.

To
Dr. S. Manivannan,
(DOB: 52 years, 28.09.1963)
Assistant Professor, Department of Chemistry,
Dr. Ambedkar Government Arts College,
Vyasarpadi, Chennai- 600 039.

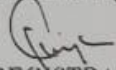
Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students - Reg.
Ref: Your Application dated 18.08.2016.

With reference to your application cited above, I am by direction, to inform that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in Chemistry of this University subject to the following conditions:-

1. As per the Ph. D. regulations para 7.2 governing Ph.D. Degree, the total number of candidates who can be registered for the Ph.D. programme, both full-time and part-time under a Supervisor, at any point of time shall not exceed TEN (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges.
2. A Supervisor will be permitted to guide Ph.D within the total number of TEN students from University of Madras.
3. A Supervisor shall not guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.
4. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.
5. The Supervisors who wish to avail leave/lien/deputation beyond a period of SIX MONTHS shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.
6. Further he is directed to recommend only two Full Time and one Part Time candidates for Ph.D in the first instance (initially).

Yours faithfully,


REGISTRAR

Copy to : 1. The Principal, Dr. Ambedkar Government Arts College, Vyasarpadi, Chennai - 600 039.
2. The Section Officer, Ph.D. Section (Registration / Evaluation / RPO).
3. Stock File (D2).



UNIVERSITY OF MADRAS
(Established under the Act of Incorporation XXVII of 1857 – Madras
University Act) [State University]
Centenary Buildings, Chepauk, Chennai 600 005.

No: D.2/ Ph.D GUIDE Recogn. / 2018 / 3283

Date: 27 FEB 2018

From
The Registrar
University of Madras
Chennai – 600 005.

To
Dr. T. K. Arumugam,
[DOB: 46 years, 17.10.1970]
Assistant Professor,
Department of Chemistry,
Dr. Ambedkar Government Arts College,
Vyasarpadi, Chennai - 600 039.

Sir,

Sub: Recognition as a Supervisor to guide Ph.D. students – Reg.
Ref: Your Application dated 01.09.2016.

With reference to your application cited above, I am by direction, to inform that you have been recognized as Supervisor for guiding students leading to the award of the Ph.D. Degree in **Chemistry** of this University subject to the following conditions:-

1. As per the Ph. D. regulations 2016, the total number of candidates who can be registered for the Ph.D. programme, **both full-time and part-time** under a Supervisor / Co - Supervisor, at any point of time shall not exceed **Four for Assistant Professor, Six for Associate Professor and Eight for Professor** (including Re-registered candidates) for a Supervisor working in the University Departments, Affiliated Colleges.

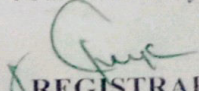
2. A Supervisor shall **not** guide his/her immediate or close relative and to this effect he/she shall furnish a declaration in the column provided in the application form for admission. A supervisor shall not be permitted to register candidates for Ph.D. in the last one year of his/her service.

3. Whenever the Supervisors are transferred from their present place of employment to another place, the same should be intimated to the University, through proper channel, for approval of continuance of Supervisorship of candidates registered under them.

4. The Supervisors who wish to avail leave/lien/deputation beyond a period of **SIX MONTHS** shall nominate co-guides in the concerned subject for the candidates registered with them and the fact intimated to the University well in advance.

5. Further you are directed to recommend only two Full Time and one Part Time candidates for Ph.D in the first instance (initially).

Yours faithfully.


REGISTRAR

Copy to : 1. **The Principal**, Dr. Ambedkar Government Arts College, Vyasarpadi, Chennai - 600 039..
2. The Section Officer, Ph.D. Section (Registration / Evaluation / RPO).
3. Stock File (D2).



BHARATHIDASAN UNIVERSITY

TIRUCHIRAPPALLI – 620 024

Phone No.: 0431-2407092, Fax : 0431-2407045, Email: office@bdu.ac.in

Website : www.bdu.ac.in

(Accredited with "A" Grade by NAAC)

REGISTRAR

Ref.No. 015209/Ph.D2/Communication/Recog/2011.

Date: 29-4-2011.

To

✓ Dr.C.Jebakumar,
Assistant Professor,
Department of Visual Communication,
Thiru.Vi.Ka.Government Arts College,
Thiruvarur-610 003

Sir,

Sub: Ph.D. Programme – Guide Recognition – Regarding.

Ref: Your letter dated: 18-04-2011.

With reference to the above, I am, by direction, to inform you that you have been recognized as a Research Adviser for guiding Research Work of the Candidates in ^{Visual} Communication leading to the Ph. D of this University.

Yours faithfully

for REGISTRAR

Encl: Ph.. D. Regulations.

Copy to

The Principal,
Thiru.Vi.Ka.Government Arts College,
Thiruvarur-610 003.

All communication are to be addressed to the Registrar only
Please quote our reference in all your replies